



**Town of Franklin Council
Agenda
April 6, 2026
6:00 p.m.**

1. **Call to Order**- Mayor Stacy Guffey
2. **Pledge of Allegiance**- Vice-Mayor Mike Lewis
3. **Adoption of the April 6, 2026 Town Council Agenda** - Town Council
4. **Approval of the Consent Agenda for April 6, 2026** - Town Council
 - A.) Approval of Minutes
 1. February 20 and 21 Special Called Meeting Minutes – Town Council Retreat
 2. March 2, 2026 Regular Meeting Minutes
 - B.) Budget Amendment
 - C.) Refer Rezoning to Planning Board for Review
5. **Introduction/Proclamation**
 - A.) Chad Stone, Firefighter – introduction by Interim Fire Chief Justin Setser
 - B.) Proclamation – Local News Day – April 9, 2026 – Mayor Stacy Guffey
6. **Public Session**
7. **Items from Council**
 - A.) Revisit Resolution designating Main Street as Uptown and establishing the areas of Downtown East and Downtown West Franklin for Official and Promotional Use – Vice-Mayor Mike Lewis
 - B.) Appointment of Councilman Travis Higdon as Alternate to the Regional Planning Organization (RPO) – Mayor Stacy Guffey
 - C.) Appointment of Main Street Beautification Town Council Subcommittee – Mayor Stacy Guffey
 - D.) Discuss Litter Clean Up – Mayor Stacy Guffey
8. **New Business**
 - A.) Request Approval of Change Order 1 for Clearwell and High Service Pump Station Project – Town Manager Amie Owens
 - B.) Request Approval of Amendment to Capital Project Ordinance and Budget Amendment for Clearwell and High Service Pump Station – Town Manager Amie Owens
 - C.) Request Approval of Contract Amendment and Budget Amendment to provide Davis-Bacon Administration as a requirement of the EPA grant funding – Town Manager Amie Owens

- D.) Request Approval of Change Orders 1 and 2 for Sunnyside Inclusive Play Area Project – Town Manager Amie Owens
- E.) Request Approval of Amendment to Capital Project Ordinance and Budget Amendment for Sunnyside Inclusive Play Area Project – Town Manager Amie Owens
- F.) Request Approval of multi-year contract for software for Genoptic Smart Display – Town Manager Amie Owens
- G.) Request Approval of Purchase of Equipment for Fire Department – Town Manager Amie Owens
- H.) Request Approval of Letter of Support for Macon County PARTF Grant Application – Town Manager Amie Owens
- I.) Request Approval of Annual Audit Contract with Martin Starnes & Associates, CPAs, PA – Finance Director Sarah Bishop

9. Departmental Updates

- A.) Finance/Main Street – Sarah Bishop, Finance Director
- B.) Planning/IT/Facilities – Justin Setser, Town Planner/IT Director
- C.) Police Department – Chief Devin Holland
- D.) Website Preview – Town Manager Amie Owens

10. Announcements

- A.) Next Town Council Meeting is Monday, May 4, 2026
- B.) Special Called Meeting – Budget Discussion – Monday, April 20, 2026 at 6:00 p.m. in Town Hall Board Room – notice will be posted

11. Closed Session

Enter into Closed Session under North Carolina General Statute § 143-318.11(a)(3) Attorney-Client Privilege

12. Adjourn



Agenda Item – Town Council

Meeting Date: April 6, 2026

Agenda Item #: 4-A 1&2

Department/Agency: Town Council

Subject Matter: Approval of Minutes

Department Head's Comments/Recommendation: N/A

Town Manager's Comments/Recommendation: N/A

Request review and approval of the February 20 and 21 Special Called Meeting Minutes – Town Council Retreat and the March 2, 2026 Regular Meeting Minutes.

Suggested Motion: If favorable – approve the minutes as presented.

Attachments: Yes X No

Action Taken: _____

**MINUTES OF THE TOWN OF FRANKLIN TOWN COUNCIL
RETREAT/ PLANNING SESSION
FEBRUARY 20, 2026**

THE FRANKLIN TOWN COUNCIL held a special strategic planning session on Friday, February 20, 2026, at 6:00 p.m. at Fontana Lodge, Fontana Dam, NC.

1. CALL TO ORDER – MAYOR STACY GUFFEY

Mayor Stacy Guffey called the meeting to order at 7:30 p.m. with the following members present:

Vice Mayor Mike Lewis, Council Members Travis Higdon, Joe Collins, Robbie Tompa, Jeff Berry and Rita Salain.

Staff members present: Town Manager Amie Owens, Finance Director Sarah Bishop, Deputy Finance Director Alison Stamey and HR Director/Town Clerk Nicole Bradley.

Russ Harris Executive Director Southwestern Commission was the facilitator.

Mia Overton from The Franklin Press was also present.

2. STRATEGIC PLANS – RUSS HARRIS

Russ Harris, Executive Director Southwestern Commission, gave background of the Southwestern Commission and explained the Strategic Planning Exercise.

He asked Town Council members their thoughts on what went well in 2025:

- All Abilities Playground/Park started
- New Mayor (Stacy Guffey)
- Women’s History Statue
- Bike/Ped Plan grant
- Town’s great financial shape
- New Board makeup
- Fully staffed Police Department
- Best Staff
- Substandard Housing clean-up
- Clearwell Project @ WTP
- Fire Substation interior completion
- Mission focused Board

He then asked Town Council Members what could have been done better:

- Partner Relationships
- Beautification implementation efforts
- Town/County Communication (efforts being made/improving)
- Better Code Enforcement

Mr. Harris presented Town Council with nine (9) Focus/Goal areas. Town Council narrowed those down to focus on two (2): Town Infrastructure and Economic Development.

Town Council then brainstormed objectives for Town Infrastructure: neighborhood revitalization, water/sewer projects, pedestrian friendly downtown, repaving city streets, EV town fleet, cleaner roadsides, improve Main Street appearance and flow/redesign, speed safe streets, 2nd floor activation, Sunnyside Park development, sidewalk (new) expansion, multi-modal connectivity, better long-range planning, multi-jurisdictional utility issues, and parking.

Town Council then selected to focus on Main Street redesign and neighborhood revitalization.

3. RECESS MEETING

Mayor Stacy Guffey adjourned the meeting at 8:37 p.m.

Stacy Guffey, Mayor

Nicole Bradley, Town Clerk

**MINUTES OF THE TOWN OF FRANKLIN TOWN COUNCIL
RETREAT/ PLANNING SESSION
FEBRUARY 21, 2026**

THE FRANKLIN TOWN COUNCIL held a special strategic planning session on Saturday, February 21, 2026, at 9:00 a.m. at Fontana Lodge, Fontana Dam, NC.

1. CALL TO ORDER – MAYOR STACY GUFFEY

Mayor Stacy Guffey called the meeting to order at 9:10 a.m. with the following members present:

Vice Mayor Mike Lewis, Council Members Travis Higdon, Joe Collins, Robbie Tompa, Jeff Berry and Rita Salain

Staff members present: Town Manager Amie Owens, Finance Director Sarah Bishop, Deputy Finance Director Alison Stamey and HR Director/Town Clerk Nicole Bradley
Russ Harris Executive Director Southwestern Commission was the facilitator
Mia Overton from The Franklin Press was also present

2. STRATEGIC PLANS CONTINUED – RUSS HARRIS

Town Council discussed

Focus Area 1 – Infrastructure

Objective 1 – Main Street Redesign

Action Steps (Mayor Guffey gave an overview/update on where the Town is with the Main Street redesign project):

- Parking Study, 1-lane on Main Street and widen sidewalks, set parameters/must haves, speed cameras (include in budget), explore Main Street sign/banner, Main Street Program re-entry, 2nd floor building incentives.

The two action steps selected were engage with NC DOT on 1- lane Main Street and budget for speed cameras for speed control on Main Street.

Objective 2 - Neighborhood Revitalization

Action Steps

- Explore additional greenway connections, identify ideal sites to incentivize/revitalize, proactive enforcement/amendments to ordinances

Focus Area 2 – Economic Development

Objective 1 – Revolving Loan Fund

Action Steps

- Budget funds
- Find models, amounts, eligibility
- Educate business owners/workshops

Objective 2 – Business Retention Program/Local Business Expansion

Action Steps

- Buy local campaign
- Coordinate with downtown business association (Franklin Downtown Merchants Association)
- Rebrand business districts
- Target different districts
- Market support services

Strategic Initiatives – Timing worksheets

Town Council Members went through the objectives and made a timeline.

Russ Harris will provide a report on the Focus Areas, Objectives and Actions Steps that were discussed.

3. ADJOURNMENT

Council Member Joe Collins made a motion, seconded by Council Member Robbie Tompa to adjourn the meeting at 11:37 a.m.

Stacy Guffey, Mayor

Nicole Bradley, Town Clerk

**MINUTES OF THE TOWN OF FRANKLIN TOWN COUNCIL
REGULAR MEETING
MARCH 2, 2026**

THE FRANKLIN TOWN COUNCIL held a regular meeting on Monday, March 2, 2026, at 6:00 p.m. in the Town Hall Board Room located at 95 East Main Street Franklin, NC.

1. CALL TO ORDER

Mayor Stacy Guffey called the meeting to order at 6:00 p.m. with the following members present: Vice Mayor Mike Lewis, Council Members: Joe Collins, Travis Higdon, Rita Salain, Robbie Tompa, and Jeff Berry.

Mayor Guffey thanked the Council for their participation in the recent signing ceremony at the Nikwaski Mound.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice Mayor Mike Lewis.

3. ADOPTION OF THE MARCH 2, 2026 TOWN COUNCIL AGENDA

Vice Mayor Mike Lewis made a motion, seconded by Council Member Robbie Tompa to approve the Town Council Agenda for March 2, 2026 as presented. The motion carried unanimously. Vote: 6 – 0.

4. APPROVAL OF THE CONSENT AGENDA FOR MARCH 2, 2026

- A.) Approval of the February 9, 2026 Regular Town Council Meeting Minutes
- B.) Budget Amendments
- C.) Tax Releases and Refunds

Council Member Rita Salain made a motion, seconded by Council Member Joe Collins to approve the consent agenda for March 2, 2026 meeting as presented. The motion carried unanimously. Vote: 6 – 0.

5. RECOGNITION/PRESENTATIONS

- A.) Recognition of Denton Higdon for his years of service to the Town of Franklin Planning Board – presented by Mayor Stacy Guffey, Councilman Travis Higdon and Town Planner Justin Setser
Council Member Travis Higdon recognized his father, Denton Higdon, for 18 years of service on the planning board as the longest-serving member. Town Planner Justin Setser presented the award, expressing honor in working with Denton for the past 12 years as Town Planner and noting they had previously served together on the Macon County Planning Board.
- B.) Vecinos, Inc. Update – Marianne Martinez, Chief Executive Officer
Marianne Martinez provided an update on Vecinos, noting the organization opened their new building on Highway 441 in May 2025. She explained their mission remains providing equitable, culturally centered healthcare and wellness services, focusing on Spanish language services with all bilingual staff.

Ms. Martinez detailed their patient qualifications: household income at 250% of federal poverty level, no health insurance or underinsured status, no other regular primary care provider for medical patients, and

no other therapist for behavioral health patients. They serve adults only, not pediatrics, and don't accept Medicaid.

Ms. Martinez highlighted their hours: Tuesday, Wednesday, and Thursday from 10 AM to 9 PM with last appointments at 8:30 PM to accommodate working families. They are accepting new patients with no waiting period and offer telehealth services.

She mentioned concerns about projected health insurance losses affecting approximately 600,000 North Carolinians and emphasized the importance of ensuring neighbors do not go without healthcare. The Community Health Hub includes partnerships with other organizations including Physical Legal Services, and they're seeking a dental partner to utilize their four-operatory dental suite.

Ms. Martinez discussed their collaboration with International Friendship Center, Smoky Mountain Harm Reduction, and Franklin Farm Hub on food kiosks with solar-powered refrigeration to provide barrier-free food access.

Council members asked about funding sources and Ms. Martinez explained their main sources of funding are from foundations including Dogwood Health Trust, Leon Levine Foundation, Direct Relief, Fund for Health Equity, and the Office of Rural Health through North Carolina Department of Health and Human Services.

C.) Main Street Visioning Plan- Allison Smith, NC Department of Commerce

- Approval of Memorandum of Understanding and Resolution from Town Council

Allison Smith from the North Carolina Department of Commerce presented information about pursuing a downtown-focused economic development plan. She explained that to be admitted to the Main Street program, Franklin must first participate in the Downtown Associate Communities (DAC) pre-Main Street program, with applications opening in Spring 2027.

Smith outlined her role as one of eight rural planners covering Western North Carolina's 13 counties, providing strategic economic development planning, technical assistance, training, and grant programs focused on downtown facade improvements and sidewalk infrastructure. The proposed downtown economic development planning process would focus on activating local business and facade improvements, potentially working in conjunction with the streetscape plan. She emphasized three key areas: capacity building to ensure plans don't sit on shelves, economic advancement supporting local businesses and entrepreneurs, and place making leveraging existing assets like the Appalachian Trail, Bartram Trail, and historic downtown buildings.

Ms. Smith detailed the planning process, beginning with preliminary conversations and moving through formalization via Memorandum of Understanding (MOU) and Resolution. The local work group would consist of 8-10 people representing business community, town, nonprofits, and farmers market. The process would include community engagement, stakeholder interviews, community surveys, and a community visioning workshop, taking approximately one year.

Devon Dupuis, NC Main Street non-profit organizer, explained preparations for reentering the Main Street program, including registering documentation for a North Carolina Main Street nonprofit. The

next steps involve appointing a board of directors including representation from Town Council, staff, downtown business owners, and stakeholders.

Town Manager Amie Owens noted the benefits of utilizing a nonprofit structure, explaining that over 80% of North Carolina's 70+ Main Street communities use nonprofits because they can access different funding sources and operate under different requirements than towns.

Ms. Smith noted that this is a free service for the Town.

Council Member Rita Salain made a motion, seconded by Council Member Robbie Tompa to approve the Memorandum of Understanding and the Resolution, as presented. The motion carried unanimously. Vote: 6 – 0.

6. PUBLIC SESSION

None signed up for public comment.

7. ITEMS FROM COUNCIL

A.) Request approval of Resolution designating Main Street as Uptown and establishing the areas of Downtown East and Downtown West Franklin for Official and Promotional Use – Vice Mayor Mike Lewis
Vice Mayor Mike Lewis introduced the proposal to rename the downtown area, calling Main Street "Uptown" instead of "Downtown" and creating East Downtown Franklin and West Downtown Franklin districts. He explained that Main Street literally sits on top of Town Hill, making "uptown" geographically accurate. He noted he had discussed this casually with merchants over the years without encountering opposition and suggested putting the proposal on the town website for public review before taking action at the next meeting.

Mayor Guffey supported the proposal, noting it came from good discussion at their retreat and would help think about different redevelopment and entertainment activities in various districts. He acknowledged that while downtown receives significant focus due to density and infrastructure return on investment, business owners in other districts make valid points about needing attention, and this designation would facilitate more activity in those areas.

B.) Other items from Council

Vice Mayor Lewis mentioned that Bryson City (Swain County) had adopted a Resolution against Data Centers.

Councilman Tompa said he would like to see community members get involved.

8. NEW BUSINESS

A.) Request approval of Ordinance the Town Code Enforcement Officer to cause the dwelling located at 574 Womack Street to be vacated and closed, and demolished – Town Attorney John Henning, Jr.

Town Attorney John Henning, Jr. explained this minimum housing matter involves a property that falls below the 50% value threshold for code compliance improvements, requiring demolition. The property issues date back to 2023 under previous code enforcement officers, providing a long runway for compliance attempts. The property is located in the ETJ and is not in city limits.

Town Attorney Henning emphasized this is not a taking of property but rather nuisance abatement for public health, safety, and welfare, as the property admits vermin and has parts ready to fall down. Property owners had ample opportunity to show compliance was possible for less than 50% of value or demolish it themselves. There will be a lien against the property for the cost of the demolition.

Mayor Guffey commended Code Enforcement Officer Angela Greene's work, referencing community feedback about how such actions improve neighborhoods, with Hillside Street as a prime example of successful enforcement.

Council Member Rita Salain made a motion, seconded by Council Member Joe Collins to adopt the Ordinance to cause the dwelling at 574 Womack Street to be vacated, closed and demolished, as presented. The motion carried unanimously. Vote: 6 – 0.

B.) Requested approval of contract for purchase of Fire Attack Apparatus Tanker – Town Manager Amie Owens and Interim Fire Chief Justin Setser

Town Manager Amie Owens explained the Request for Proposal (RFP) was posted; the first bid opening was on November 6 with only one vendor responding. The RFP was reposted on December 1 through January 9 with the same vendor responding. Melton Fire Group, who provides Toyne fire apparatus, was the sole respondent.

The fire department's truck committee reviewed submissions and determined the respondent met all qualifications. Town Manager Owens noted that the fire department has funds available for the contract price of \$599,592.67. The purchase requires a budget amendment moving money from the fire department's fund balance to capital outlay vehicles.

Vice Mayor Lewis asked about delivery time and Town Manager Owens noted the 775-day contract timeline. Interim Fire Chief Justin Setser explained this would be a Kenworth chassis with 3,500-gallon tank. The truck will replace their current tanker, which will move to the substation while older 1991 and 1994 trucks become reserve units.

Vice Mayor Mike Lewis made a motion, seconded by Council Member Travis Higdon to approve the contract with Toyne and the approve the budget amendment to appropriate funds from fund balance for payment, as presented. The motion carried unanimously. Vote: 6 – 0.

C.) Request approval of scope of service for Main Street Redesign – Town Manager Amie Owens

Town Manager Amie Owens reported receiving nine proposals for the Main Street redesign RFQ, conducting interviews with four firms, and selecting John R. McAdams Company as prime consultant with Toole Engineering as sub-consultant. The project is structured as task orders for easier Council review across budget years. Task Order 1, costing \$98,856, runs through June 30 and requires a general fund balance appropriation.

Kristy Carter from McAdams explained the community-driven approach, coordinating with Allison Smith, from NC Department of Commerce, on visioning language. Task Order 1 involves initial NC DOT conversations, community engagement including surveys and focus groups, and a two-day community design workshop in May.

Ms. Carter described their approach, starting with broad community input about business needs, parking issues, pedestrian crossing problems, and speed concerns. They will filter ideas through multiple rounds of community engagement and NC DOT discussions, ultimately producing a concept plan with implementation guidance. She emphasized transformative change beyond simple improvements, requiring significant community involvement. The engagement process includes stakeholder analysis, multiple community touch points, and various communication methods learned during COVID.

Council Member Rita Salain inquired about implementation details, funding sources, and business owner requirements. Ms. Carter explained the "how" will become clearer through the process, with different responsibilities for the Town, business owners, and Main Street program. Implementation might occur in phases, potentially coordinating with NC DOT repaving projects. Councilwoman Salain emphasized engaging with Macon County as major downtown landowner and involving churches as significant community stakeholders.

Vice Mayor Mike Lewis made a motion, seconded by Council Member Robbie Tompa to approve the scope of work and budget amendment, as presented. The motion carried unanimously. Vote: 6 – 0.

9. DEPARTMENTAL UPDATES

- A.) Human Resources – Nicole Bradley Human Resources Director: reported current job openings including a firefighter position, a utility maintenance mechanic, and a successfully filled street maintenance position. She announced posting the Fire Chief position for 60 days until May 1, with herself and Town Manager Owens planning the interview panel process. She stated that the benefits open enrollment is scheduled for May, with meetings held with Wayah Insurance representatives Emily West-Deal and Shelley Norris. She also noted that department supervisors are working on annual employee evaluations using a new format, with most completed and returned for supervisor-employee discussions.
- B.) Tax Collections/Events – Sabrina Scruggs, Tax Collector/Event Coordinator reported a 93% collection rate, collecting \$27,000 over budget requirements for the current year. Total collections reached \$3,102,000 against a \$3,075,000 goal. She sent 370 late notices this week, with properties unpaid by March 31 to be advertised in the paper. Ms. Scruggs noted receiving two quick responses already and aims for 97-98% collection rates.

For events, July 4th planning began in November, expanding to a two-day celebration. July 3rd at Parker Meadows will feature 3-on-3 basketball, cornhole, kickball, and evening activities downtown with food trucks and performer Jason Passmore. July 4th continues with expanded downtown activities during the morning and early afternoon and finishing at the recreation park with a fireworks display.

Pickin' on the Square has five of eleven dates booked, with applications continuing for varied musical styles beyond the recent trend toward Americana/old country rock. Pumpkin Fest applications are arriving for the 30th anniversary celebration.

- C.) Fire Department – Interim Fire Chief Justin Setser reported the department underwent ISO rating evaluation on January 21, expecting results within 60-90 days. Their current split rating is Class 3 inside town limits and Class 4 in the district, with lower ratings providing better insurance rates for commercial properties.

In 2025, the department responded to 1,978 calls for service including medical calls, structure fires, fire alarms, hazmat calls, and accidents. Thirty-eight members completed 6,148 training hours.

The department must transition to ImageTrend reporting software due to federal compliance requirements, funded by Macon County. This requires re-entering all current year calls, adding significant workload to their current 327 calls this year.

Part-time shift coverage improved significantly through a volunteer program marking available shifts weekly. Since implementation, only one shift remained unfilled (Valentine's Day), demonstrating volunteer commitment to coverage.

The department held their 82nd annual oyster dinner with strong attendance from 27 firefighters, 8 retired firefighters, police, council members, and EMS personnel.

Mayor Guffey thanked Mr. Setser for stepping up to additional responsibilities as Interim Fire Chief.

11. ANNOUNCEMENTS

- A.) Next Town Council Meeting is Monday, April 6, 2026
- B.) Special Called Meeting – Budget discussion – Monday, April 20, 2026 at 6:00 p.m. in Town Hall Board Room – notice will be posted

12. ADJOURNMENT

Vice Mayor Mike Lewis made a motion, seconded by Council Member Travis Higdon to adjourn the meeting at 7:29 p.m. The motion carried unanimously. Vote: 6-0.

Stacy J. Guffey, Mayor

Nicole Bradley, Town Clerk



Agenda Item – Town Council

Meeting Date: April 6, 2026

Agenda Item #: 4-B

Department/Agency: Finance

Subject Matter: Budget Amendment

Department Head's Comments/Recommendation: Recommend Approval.

Town Manager's Comments/Recommendation: Recommend Approval.

- Appropriate Walmart Grant to Police Non-Capital Equipment in the amount of \$1,000

Suggested Motion: If favorable – approve budget amendment as presented.

Attachments: Yes No

Action Taken: _____



Agenda Item – Town Council

Meeting Date: April 6, 2026

Agenda Item #: 4-C

Department/Agency: Planning

Subject Matter: Refer Rezoning Application to Planning Board

Department Head's Comments/Recommendation: N/A

Town Manager's Comments/Recommendation: Approval

This is a requested rezoning for property PIN# 65941443604, located at 503 Dowdle Mountain Road. The request is to rezone from Residential R1 to Commercial C2. The Planning Board may review at their April 20 meeting.

Suggested Motion: If favorable – forward the rezoning application to the Planning Board, as presented.

Attachments: Yes X No

Action Taken: _____



Town of Franklin

Petition for Rezoning

P.O. Box 1479
Franklin, NC 28744
Phone: 282-524-2516

Name of Applicant Tammy Nelson

Address of Applicant 130 Hillview Dr

Owner of Property Tammy Nelson

Location of Property 503 Dowdle Mtn Rd Size of Property 13.66

Parcel Number 6594429863 Tax Map Number 65941443604 in Town in ETJ

Current Zoning Designation: Residential

Current Use Residential & Vacant Lot Change in Use Commercial Commercial Only C-2

Current Development on all Adjoining Lots:

North Commercial - C2/R1

South Residential - R1

East Commercial - C2

West Residential - R1

Site served by Municipal Water Yes No Nearby.

Site served by Municipal Sewer Yes No Nearby.

Petitioner is required to submit three (3) copies of a registered survey indicating the exact boundary lines of the parcel to be rezoned, the names of the owners of adjoining properties, and the location of any existing buildings on the subject property.

I certify that all information provided in this application is accurate to the best of my knowledge, information, and belief. Furthermore, by signing this request, I agree to pay for advertising costs associated with this petition.

Tammy Nelson
Signature of Applicant

3/20/26
Date

OFFICE USE ONLY

On _____ the Planning Board recommended that this petition be Approved
Denied

Chairman _____

On _____ the Board of Aldermen held a Public Hearing concerning this request. By vote of _____ the Board they Approved Denied

Mayor _____ Attest: _____ Clerk

Macon County Parcel Information
THE ESTATE OF ALEXANDER F. GRANT
 70 IOTLA ST

FRANKLIN NC 28734-2945

Property Address
 503 DOWDLE MOUNTAIN RD
 CLARKS CHAPEL RD 1659

Tax ID: TaxID
 PIN: 6594429863

Acreage: 13.66

Elevation: 2130

Topo Desc: ROLLING

Utilities: A

Deed Ref: 18-E/164

Date Recorded: DATE_RECORDED_STRING
Sale Price:

Building Value:

Land Value:

Deferment:

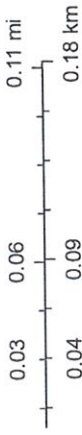
Exemption:

Assessed Value:

Last Appraisal: 12/4/2024

Fire District: CLARKS CHAPEL FIRE DISTRICT
Township: FRANKLIN
Zoning: FRANKLIN SECONDARY COMMERCIAL

Subdivision:
 Neighborhood: 01011



1:

Disclaimer: The information contained on this page is taken from aerial mapping, tax mapping, and public records and is NOT to be construed or used as a survey or 'legal description'. Only a licensed professional land surveyor can legally determine precise locations, elevations, length and direction



March 27, 2026

Legend

- StateRoads
- Streets
- Master NewZoning_UDO

Zoning

C1	C2	C2CZ	C2SU	C3	C3CZ	C3SU	I1	MICR	NWU	PCD	PRD	R1	RISU	R2	S	TND
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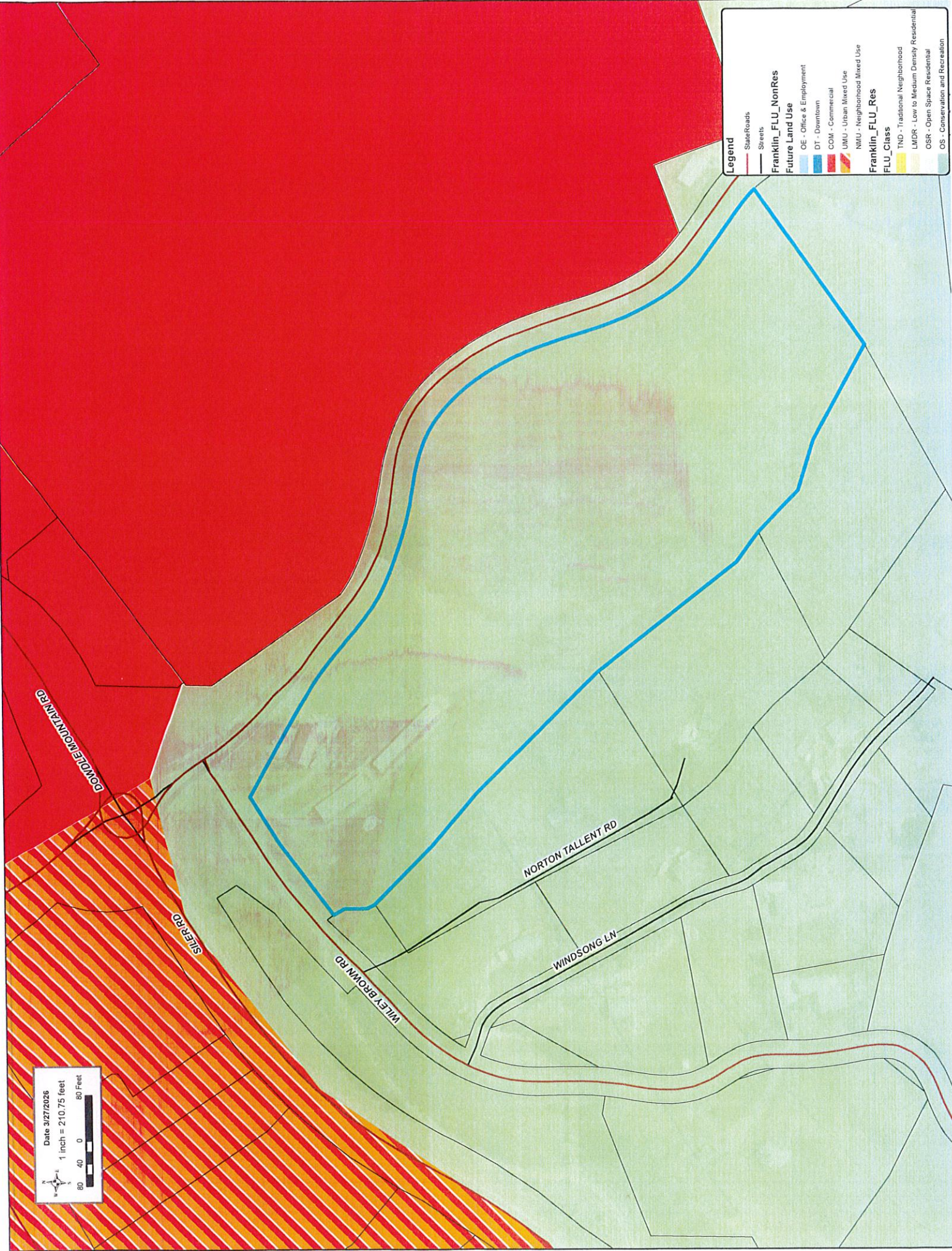
Date 3/27/2026
 1 inch = 200 feet

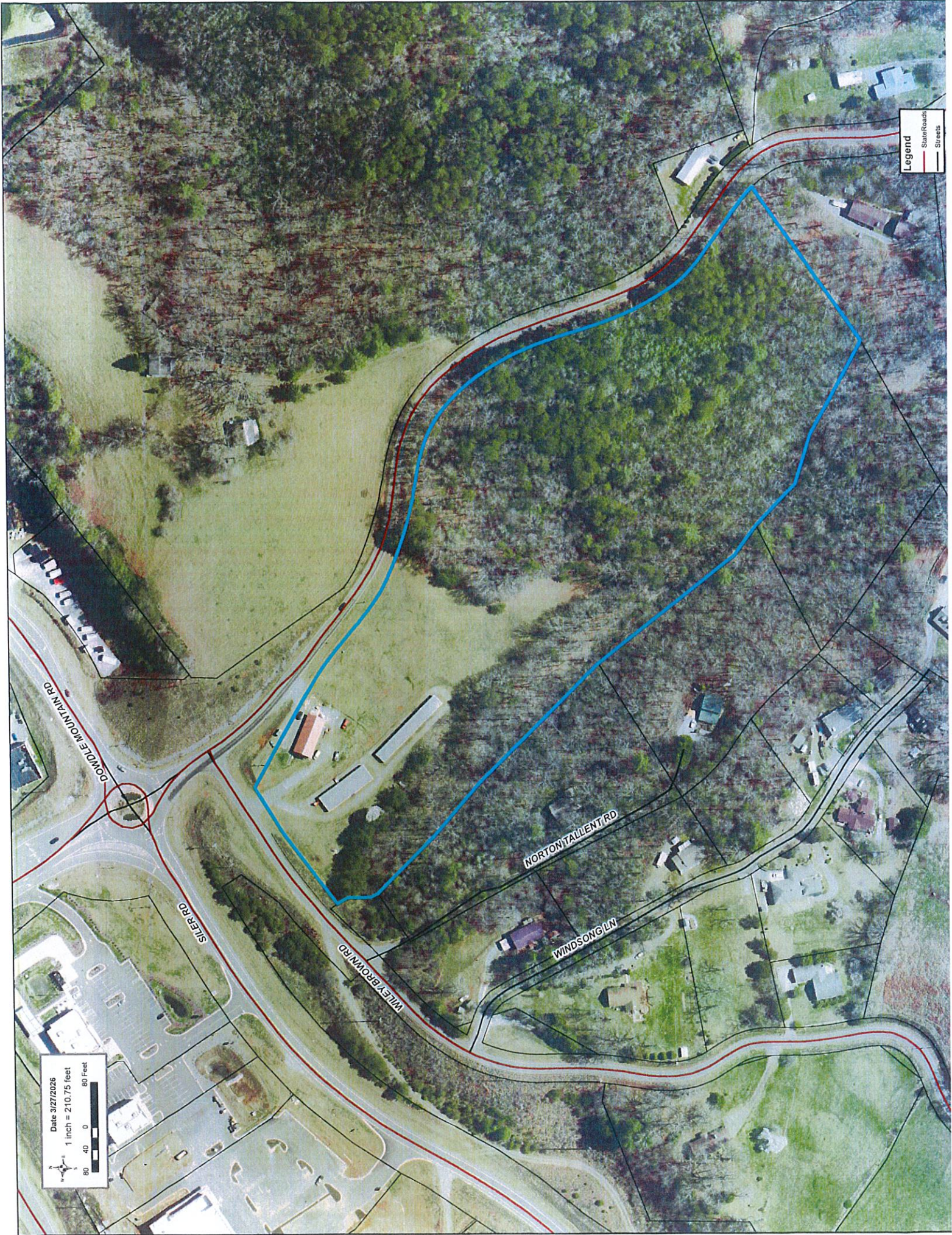
75 37.5 0 75 Feet

Date 3/27/2026
 1 inch = 210.75 feet
 80 40 0 80 Feet

Legend

- StateRoads
- Streets
- Franklin_FLU_NotRes
- Future Land Use
- OE - Office & Employment
- DT - Downtown
- COM - Commercial
- UMU - Urban Mixed Use
- NMU - Neighborhood Mixed Use
- Franklin_FLU_Res
- FLU_Class
- TND - Traditional Neighborhood
- LMDR - Low to Medium Density Residential
- OSR - Open Space Residential
- OS - Conservation and Recreation





Legend
State Roads
Streets

Date 3/27/2026
1 inch = 210.75 feet
80 40 0 80 Feet



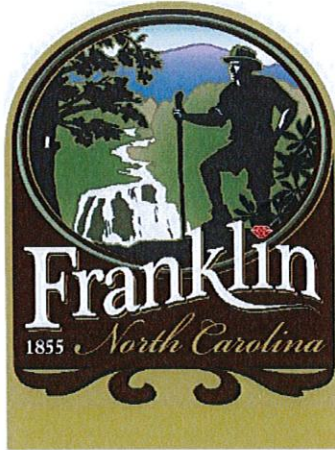
NORTONTALLEN RD

WINDSONG LN

WILSBROOK RD

SLEEP RD

DOWDLE MOUNTAIN RD



Agenda Item – Town Council

Meeting Date: April 6, 2026

Agenda Item #: 5-A

Department/Agency: Fire/Town Council

Subject Matter: Introduction of new employee and Proclamation Local News Day

Department Head's Comments/Recommendation: N/A

Town Manager's Comments/Recommendation: N/A

A.) Chad Stone, Firefighter – introduction by Interim Fire Chief Justin Setser

B.) Proclamation – Local News Day – April 9, 2026 – Mayor Stacy Guffey

Suggested Motion: N/A

Attachments: Yes No

Action Taken: _____



Town of Franklin
Local News Day Proclamation

WHEREAS, Americans overwhelmingly say local news and information is the most important and most trusted source of news;

WHEREAS, local journalism is a foundational element of a functioning and healthy democracy;

WHEREAS, local journalism equips communities for civic engagement and action;

WHEREAS, communities across the state are joining together to recognize and celebrate the importance of local news on April 9th;

WHEREAS, the Town of Franklin and surrounding community rely on trusted local news for reliable, vetted information, both in daily living and in moments of crisis;

WHEREAS, the Town of Franklin is home to several news outlets who continually share information with the public freely and with transparency;

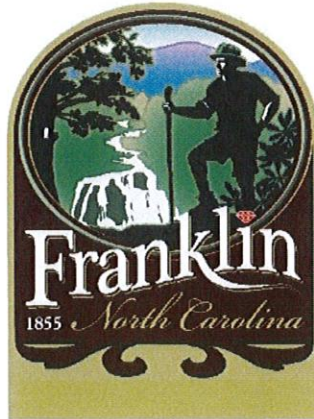
WHEREAS, the Town of Franklin recognizes the critical importance of local news in many forms;

NOW, THEREFORE, I, Stacy J. Guffey, Mayor of the Town of Franklin, on behalf of the Town Council of the Town of Franklin do hereby proclaim April 9, 2026, as “Local News Day” in Franklin, North Carolina and commend its observance to all residents and visitors.

Adopted this 6th Day of April, 2026.

TOWN OF FRANKLIN

Stacy J. Guffey, Mayor



Agenda Item – Town Council

Meeting Date: April 6, 2026

Agenda Item #: 7-A-D

Department/Agency: Town Council

Subject Matter: Items from Council

Department Head's Comments/Recommendation: N/A

Town Manager's Comments/Recommendation: N/A

- A.) Revisit Resolution designating Main Street as Uptown and establishing the areas of Downtown East and Downtown West Franklin for Official and Promotional Use. This item was brought forth at the February 9, 2026 meeting and the community was encouraged to contact Town Council members with their thoughts – Vice Mayor Mike Lewis
- B.) Appointment of Councilman Travis Higdon as Alternate to the Regional Planning Organization (RPO) – Mayor Stacy Guffey
- C.) Appointment of Main Street Beautification Town Council Subcommittee – Mayor Stacy Guffey
- D.) Discuss Litter Clean Up – Mayor Stacy Guffey

Suggested Motion: Await Council Direction

Attachments: Yes X No

Action Taken: _____

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
FRANKLIN, NORTH CAROLINA, DESIGNATING MAIN STREET AS
“UPTOWN,” AND ESTABLISHING THE TERMS “DOWNTOWN EAST
FRANKLIN” AND “DOWNTOWN WEST FRANKLIN” FOR OFFICIAL
AND PROMOTIONAL USE**

WHEREAS, the Town of Franklin, North Carolina, values its historic commercial districts, vibrant business community, and unique Appalachian character; and

WHEREAS, the Town recognizes that place-based branding and directional clarity enhance economic development, tourism, civic identity, and community pride; and

WHEREAS, the corridor commonly known as “Main Street” atop Town Hill serves as a central civic, cultural, and commercial anchor within the Town; and

WHEREAS, the Town Council finds that the designation “Uptown” reflects the historic prominence, walkability, and elevated civic identity of Main Street; and

WHEREAS, the Town Council further finds that creating the geographic identifiers “Downtown East Franklin” and “Downtown West Franklin” will improve wayfinding, marketing clarity, business promotion, and district-based planning efforts;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Franklin, North Carolina, as follows:

Section 1. Designation of Uptown.

The area atop Town Hill commonly known as Main Street, including its immediate commercial corridor as defined by Town planning maps, shall henceforth be designated for branding, promotional, directional, and ceremonial purposes as **“Uptown Franklin.”**

Section 2. Establishment of Downtown District Identifiers.

The Town hereby establishes the following geographic identifiers:

1. **“Downtown East Franklin”** — referring to the eastern commercial and mixed-use district contiguous to and east of the Uptown/Main Street corridor, as further described in Town planning documents.
2. **“Downtown West Franklin”** — referring to the western commercial and mixed-use district contiguous to and west of the Uptown/Main Street corridor, as further described in Town planning documents.

Section 3. Official Usage.

These designations shall be used, where appropriate, in:

- Municipal communications
- Economic development materials
- Tourism and marketing campaigns
- Wayfinding signage and maps
- Public events and district branding initiatives

This Resolution does not alter legal property descriptions, postal addresses, zoning classifications, or emergency service designations unless separately amended by ordinance.

Section 4. Implementation.

The Town Manager, in coordination with appropriate staff, boards, and community stakeholders, is authorized to:

- Update municipal branding materials;
- Develop signage and wayfinding plans;
- Coordinate with local businesses and civic organizations for consistent adoption;
- Phase implementation in a fiscally responsible manner.

ADOPTED this ___ day of _____ 2026, by the Town Council of the Town of Franklin, North Carolina.

Stacy J. Guffey, Mayor

ATTEST:

Nicole Bradley, Town Clerk



Agenda Item – Town Council

Meeting Date: April 6, 2026

Agenda Item #: 8-A

Department/Agency: Water Treatment Plant

Subject Matter: Change Order 1 for Clearwell and High Service Pump Station Project

Department Head's Comments/Recommendation: Request approval

Town Manager's Comments/Recommendation: Recommend Approval

All change orders for capital projects require approval by the Town Council.

The valves in the existing valve vault are non-functioning and there are no other valves on the distribution piping. The request is to add two (2) 16-inch and one (1) 24-inch Insert-A-Valves; one (1) additional 24-inch butterfly valve, change the proposed 16-inch hot tap pipe and fittings with an allowance for undetermined work to get a 24-inch valve into its open position.

This change will add \$297,419.00 to the project cost and increase the projected date to completion by 14 days.

These changes are necessary due to the fact that if there was a potential issue with the piping, there would be no way to prevent backflow into the water treatment plant and no way to modify the system distribution lines to re-route the water to an alternate line.

Suggested Motion: If favorable, to approve Change Order 1 for the Clearwell and High Service Pump Station Project, as presented.

Attachments: Yes No

Action Taken: _____

Date of Issuance: March 9, 2026	Effective Date:
Owner: Town of Franklin	Owner's Contract No.:
Contractor: Haren Construction	Contractor's Project No.:
Engineer: WithersRavenel	Engineer's Project No.: 23-0771
Project: Clearwell and High Service Pump Improvements	Contract Name: Clearwell and High Service Pump Improvements

The Contract is modified as follows upon execution of this Change Order:
 Description: Due to non-functional vales, adding two(2) 16-inch and one (1) 24-inch Insert-A-Valves; one additional 24-inch butterfly valve, change the proposed 16-inch hot tap to pipe and fittings, with an allowance for undetermined work to get a 24-inch valve into its open position

Attachments: *Proposal*

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: <u>\$ 6,301,400.00</u>	Original Contract Times: Dates: Substantial Completion: <u>365:1/5/2027</u> Ready for Final Payment: <u>400:2/9/2027</u> days or dates
Increase from previously approved Change Orders No. <u>0</u> to No. <u>1</u> : <u>\$ 0.00</u>	[Increase] [Decrease] from previously approved Change Orders No. <u>0</u> to No. <u>1</u> : Substantial Completion: <u>0</u> Ready for Final Payment: <u>0</u> days
Contract Price prior to this Change Order: <u>\$ 6,301,400.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>365: 1/5/2027</u> Ready for Final Payment: <u>400: 2/9/2027</u> days: dates
Increase of this Change Order: <u>\$ 297,419.00</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: <u>14 days</u> Ready for Final Payment: <u>14 days</u>
Contract Price incorporating this Change Order: <u>\$ 6,598,819.00</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>379: 1/19/2027</u> Ready for Final Payment: <u>414: 2/23/2027</u>

RECOMMENDED:

ACCEPTED:

ACCEPTED:

By: Lindsay L. Mize
Engineer (if required)

By: _____
Owner (Authorized Signature)

By: Jonathan Patrick
Contractor (Authorized Signature)

Title: Senior Project Manager

Title: _____

Title: Project Manager

Date: 3/11/2026

Date: _____

Date: 3-11-26

Approved by Funding Agency (if applicable)

By: _____

Date:

Title: _____



HAREN CONSTRUCTION COMPANY, INC.

March 10, 2026

Mr. John Herman
Withers Ravenel, Inc
167 E. Chatham Street, Suite 210
Cary, NC 27511

Re: Cost for Installing New Valves at the Distribution Vault rev1
Franklin, NC WTP Improvements

Mr. Herman,

We respectfully submit this letter to you as our formal change request for installing new valves at the Distribution Vault, since all of the existing valves are non-functional. Please note that this work is on the Critical Path of our project because until this work is completed the bypass system cannot go online, which will stop the progress of the work. It is for this reason, that we respectfully request a 14-day time extension for this work along with the associated costs to our jobsite costs for this time extension. Our total lump sum price for this additional scope of work is \$297,419.00. Attached is a breakdown of these costs, copies of the quotes and product data on the quoted Insert-A-Valves by Hydra-Stop/Pentair for your review.

Since all of the valves at the Distribution Vault are none functional, and the Owner has been unable to find any valves on their distribution piping, we are proposing to install Insert-A-Valves by Hydra-Stop/Pentair on the two (2) 16" lines and the one (1) 24" line just outside of the Distribution Vault per the attached proposed work sketch. By using these style valves, there will be no interruption to the Owner's operations, since they can be installed while the piping is in service. Once these three (3) valves are in place, we will then be able to perform the tie-in of the Bypass System during the overnight hours when the plant is offline. The Owner has also asked us to change out the 16" hot tap saddle and its nonfunctional valve with new ductile iron pipe and fittings (which are included in this pricing). Per our conference call on 3-9-26, we have updated our proposal to add a second 24" MJ butterfly valve (as shown on the proposed work sketch) and an allowance for undetermined work to get a 24" valve in the vault into the open position.

We appreciate the opportunity to present this proposal for your review. We greatly appreciate the conference call yesterday to address questions and concerns regarding this work. We look forward to working with you on this.

Sincerely,

Jonathan Patrick

Jonathan Patrick
Project Manager

JP/kjl

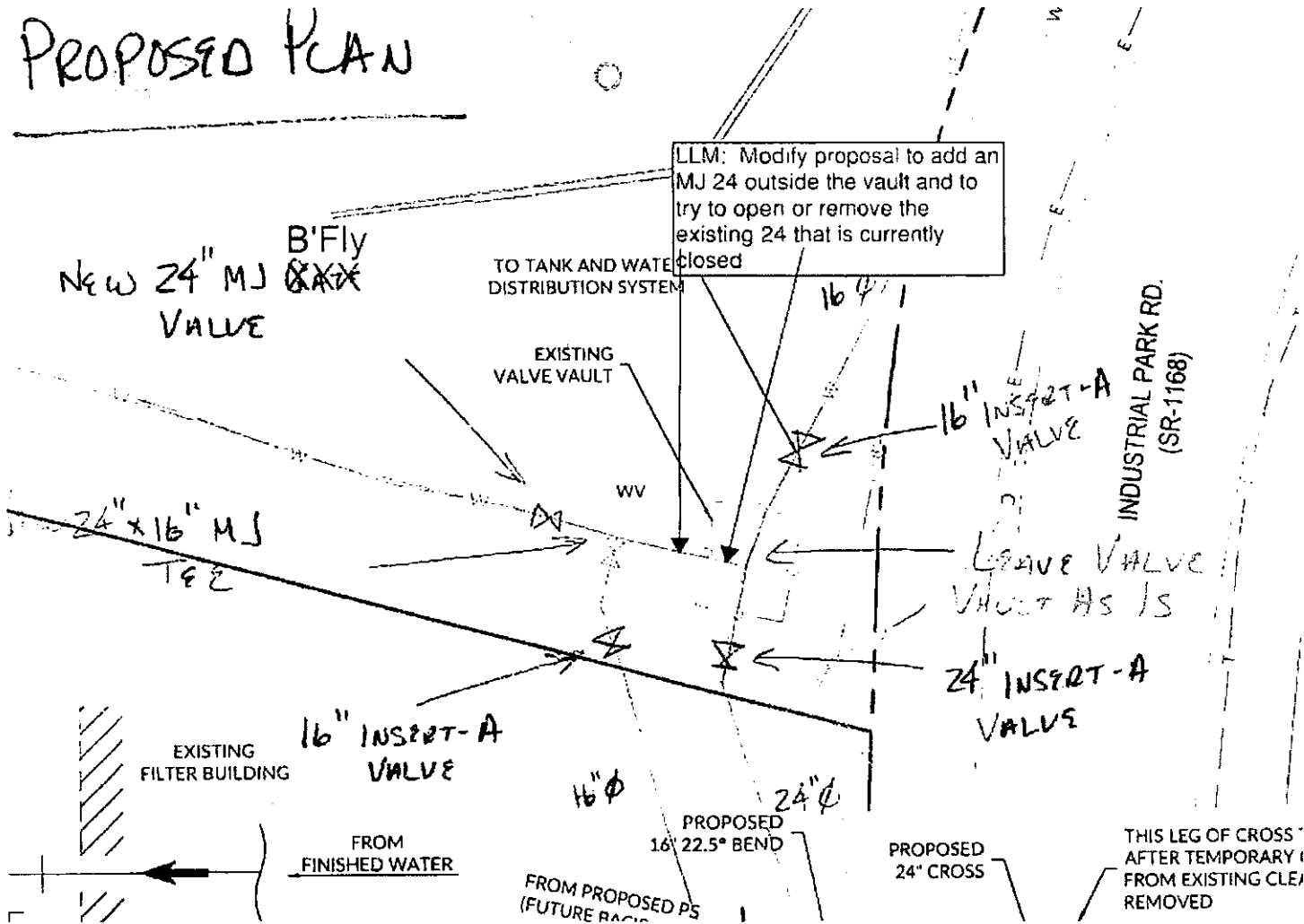
enclosure:

Pricing Worksheets rev1
Sketches of Existing and Proposed Work rev1
Quotes from Rangeline, C&B and EWS
Product Data on Insert-A-Valves

COR / 245-510

ETOWAH / MARYVILLE / DYERSBURG, TN
P.O. BOX 350 • 1715 HIGHWAY 411 NORTH • ETOWAH, TN 37331
(423) 263-5561 • FAX (423) 263-5573

PROPOSED PLAN





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Quote Number RTS26-1184

Rangeline Tapping Services QUOTATION FOR PRODUCTS / SERVICES

Quote Number RTS26-1184 REV-0
Date February 27, 2026
Project Name Franklin WTP
Project Location Franklin, North Carolina
Bid Date
Company Name Haren Construction
Attention Jason Wolford
(423) 453-8322
jwolford@harenconstruction.com

FOR INFORMATION AND TO PLACE AN ORDER

1. Reference this Quote Number RTS26-1184
2. Review, complete and submit the Rangeline Tapping Services attachments
3. Contact Brent Jones
(704) 860-8279
brent@rangeline.com
Rangeline Tapping Services
7256 Westport Pl
Ste A
West Palm Beach, FL 33413

Take-offs are provided as a courtesy only and we make no representation or warranty regarding their accuracy or completeness. You therefore remain responsible for verifying our calculations prior to manufacture and shipment. Any changes to the listed materials must be negotiated and will be charged based on our Standard Pricing.

An Equal Opportunity Employer

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Quote Number RTS26-1184

Rangeline Tapping Services will provide the below listed Valve Inserts and perform the following services

Quantity	Valve Insertion (150 PSI or less)	Unit Price	Total
2	16" DIP WM Hydra-Stop Insertion Valve	\$36,831.00	\$73,662.00
1	24" DIP WM Hydra-Stop Insertion Valve	\$60,602.00	\$60,602.00

3 WK LEAD TIME ON THESE VALVES ONCE RELEASED

Prices are based on the following below:

- All valve insertions are open left unless otherwise specified.
- If the project is cancelled after NON-AIS(standard) materials are ordered, there will be a restocking fee.
- Please allow (7 - 14 days) notice for scheduling after receipt of materials to ensure availability. Projects that require shorter lead times may incur additional charges.
- If the type of pipe changes from what we have quoted above, prices and scheduling may vary. Contractor or Municipality is responsible for verifying the type of pipe and it's O.D.
- Price does not include "Sales Tax" on supplied material(s), Rangeline Tapping Services will collect applicable sales tax based on the city and state tax rates in effect where the work is being performed.
- Rangeline Tapping Services may require a pre-construction meeting or site visit prior to scheduling any services.
- Normal daytime hours (7:00AM- 7:00 PM) Monday through Friday. Technician(s) will have a \$350.00 per hour after hours charge, portal-to-portal. Additional Expenses will be charged at our cost plus 20%.
- Rangeline Tapping Services will allow (1) Mobilizations/De-Mobilizations to the jobsite per 16" Valve Insert and (2) Mobilizations/De-Mobilizations to the jobsite per 24" Valve Insert. Additional trips will be \$1,700.00 per trip. Mobilization charges are applied when the technician leaves the shop or jobsite to start or after completion of the project.
- If Rangeline Tapping Services arrives at the jobsite to perform scheduled work that does not get performed, through no fault of Rangeline Tapping Services Group, an additional trip charge will be charged regardless of the number of Mobilizations allowed for the scheduled work.
- Canceling a scheduled project after the technician(s) have left the shop will result in a Cancellation Fee, please refer to Terms and Conditions. This includes weather related cancellations.
- Stand-by charges will be billed at \$235.00 per hour / per technician during normal daytime hours and \$350.00 per hour / per technician during afterhours.
- Stand-by charges for equipment on the truck from portal-to-portal at \$2,450.00/per day.
- Pricing includes a standard 15-minute pressure test of all tapping sleeves and line stop fittings. If the pressure test is required to be longer than 15 minutes, additional charges will be billed at \$235.00 per hour. When customer installs material and it does not pass the standard 15-minute pressure test, all Rangeline Tapping Services labor will be billed at \$235.00/hr.
- Additional charges may be added for ID badges, security check-in or job postponements due to site events.
- Above costs do not include office expense for extensive contract agreements.
- Sub-Contract agreements (when required) must be received by Rangeline Tapping Services Group prior to starting work. Rangeline Tapping Services will not be responsible for meeting any requirements stated in a Sub-Contract agreement after the proposed work has begun.
- Certificates of insurance with contractor as a certificate holder can be provided at no cost. Adding contractor as additional insured cannot be done unless we have a written contract with your company. Coverage required

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Quote Number RTS26-1184

above the limits of our policy is not included.

- If, after the date of this Quote/Purchase Order, any new or increased tariffs, duties, or other imposed costs on materials used in the work become effective, the Contract Price shall be equitably adjusted to reflect the actual, documented increase in cost to the Contractor. The Contractor shall promptly notify the [Owner/Buyer] of any such cost impact and provide reasonable supporting documentation. If the parties are unable to agree upon an adjusted price within [15] days of such notice, the Contractor shall be entitled to adjust the Contract Price accordingly and shall be entitled to an extension of time if such tariffs, duties, or imposed costs result in material shortages or delays. In the event of a prolonged delay or continued inability to agree upon an adjusted price, the Contractor may, upon written notice, suspend performance until the matter is resolved.
- Quotation is valid for 14 days.
- No retainage allowed.

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CUSTOMER IS RESPONSIBLE FOR THE FOLLOWING:

- Excavating, de-watering, shoring, and/or scaffolding of job area, all of which must comply with OSHA standards.
- 12' extension ladder, light pole, and pump for de-watering.
- Scheduling inspectors and obtaining permits as necessary.
- Labor assistance of 1 man to be supervised by Rangeline Tapping Services Technician(s).
- Lifting services if necessary.
- Concrete support for the Valve Insert if required.
- O.D. measurements prior to scheduling.

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Quote Number RTS26-1184

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Rangeline Tapping Services - Terms and Conditions

- 1 Rangeline Tapping Services has issued this quotation based upon all information provided by the Customer.
- 2 All prices quoted are subject to current sales and use taxes. Any increase or enactment of new sales, use, excise or similar taxes shall be passed onto the account of Customer. The price does not include any amounts for changes in taxes, tariffs, or other similar charges that are enacted after the date of this Quotation. Subcontractor shall be entitled to an equitable adjustment in time and money for any costs that it incurs directly or indirectly that arise out of or relate to changes in taxes, tariffs, or similar charges due to such changes, including, without limitation, escalation, delay damages, cost to re-procure, cost to change suppliers, costs of manufactured equipment or goods, or other costs of any kind resulting from the changes.
- 3 The prices quoted above are based upon the quantities, sizes and operating conditions as listed above. Any changes in quantities, sizes or operating conditions of the system will void this quotation and a new quotation will be issued on the basis of changed information or operating conditions. Any projects that are booked and in progress that require changes in the quantities, sizes and/or operating conditions that differ with this quotation will be subject to pricing changes based upon new data related to the project.
- 4 In the case of unusual or non-typical pipe variations the Customer will be subject to additional costs.
- 5 The base price quoted is the minimum charge for the number of days allowed and is not subject to pro-ration for work completed early. Time onsite for calculating the base period and the additional days commences the day the technician or equipment are on the job site and ends when equipment leaves the jobsite or the customer's custody. Any additional days the equipment is on the jobsite will be paid by the customer at the per day charge quoted. For jobsite or travel days that fall on weekends or holidays, the price quoted will be increased accordingly to reflect our weekend or holiday pricing.
- 6 Rangeline Tapping Services shall not be held liable for any back charges without prior written consent of Rangeline Tapping Services. Rangeline Tapping Services does not guarantee that the placement of the Line Stop head(s) into the pipe system the first time will provide a "Workable" shutdown. In the event it is necessary for Rangeline Tapping Services to remove the Line Stop head and replace a seal and make any adjustments to the head/equipment such activity shall not be considered a delay of work at the job site. If the Line Stopper cannot be removed an additional Line Stop will be needed and be performed at the customers expense.
- 7 Rangeline Tapping Services makes every effort to ensure "OSHA" safe working conditions for its employees. Customer agrees and shall provide Rangeline Tapping Services employees with OSHA safe working conditions prior to entering the workplace.
- 8 The work site location must be accessible by a suitable roadway from a public highway. If the jobsite location or site conditions require barricades, traffic control or assistance, the Customer must furnish barricades and assistance.
- 9 Rangeline Tapping Services cannot take responsibility for actions other than its own employees. Rangeline Tapping Services will be liable and will hold Customer harmless from the compensatory but not consequential damages caused solely by defect in Rangeline Tapping Services's equipment or caused solely by the negligence of Rangeline Tapping Services employees in the operation of the equipment. All other losses, costs, expenses, liability, or damages arising from or connected with the performance of the work will not be the responsibility of Rangeline Tapping Services and customer will indemnify and hold Rangeline Tapping Services harmless there from.
- 10 Rangeline Tapping Services makes no warranty on any purchased products. Please refer to manufacturer for details on warranty.
- 11 Manufacturers of Valve Inserts do not guarantee a 100% shutdown. Rangeline Tapping Services cannot exceed the Manufacturers' guarantee of valve performance. We install all valve inserts as per manufacturers' specified procedures. NOTE: Valve Inserts are not designed to be pressure tested against. A 30% restocking fee will be assessed for all returned Valves and fittings.
- 12 In the case of unusual line stopping conditions, Rangeline Tapping Services may require an owner of the piping system or their representative to be present during the pressure testing of materials and insertion of the Line Stop into their system
- 13 Rangeline Tapping Services will provide Tapping, Line Stopping equipment and a technician to operate equipment. Customer is responsible for providing all other equipment, supervision and labor necessary to complete the work including inspection, testing, safety and control equipment, lifting and moving equipment, etc.
- 14 Customer shall pay for all costs and expenses incurred by Rangeline Tapping Services because of rescheduling or cancellation by the customer for any reason including but not limited to inclement weather.
- 15 Customer or Owner is responsible to furnish electric power and lighting as required by us to perform our work.
- 16 In regards to concrete pipe only, the condition of the interior mortar lining may adversely affect the percentage of the amount recovered during tapping operation. Rangeline Tapping Services cannot be held responsible for any unforeseen, and or diminished conditions of such pipe.
- 17 All Tapping Sleeves & Line Stop materials fabricated for PCCP, RCCP & RCP pipes are non-returnable once fabricated. The customer is

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responsible for the accumulated costs of the materials, freight, and sales tax for all these items once ordered. These materials are custom ordered and "NON-RETURNABLE".

- 18 The supply of bid and or performance bonds is excluded. **Rangeline Tapping Services** supply these bonds only when specifically stated on the quotation.
19. Any invoice unpaid for more than 30 days will be subject to the maximum finance charges allowed by applicable state law. **Rangeline Tapping Services** does not allow retainage on any invoices.
20. Clerical errors made in good faith are subject to correction within **Rangeline Tapping Services** sole discretion.
- 21 Notwithstanding these terms and conditions or any amendments thereto or terms and conditions of the customer who may be deemed part of this agreement, **Rangeline Tapping Services** shall not be liable for any losses, costs, expenses, liability or damages arising from or connected with the performance of the work not covered by **Rangeline Tapping Services's** liability insurance in effect at the time of such loss, etc., and Customer shall hold **Rangeline Tapping Services** harmless for any loss, etc., in excess of coverage. **Rangeline Tapping Services** will provide Customer a certificate of its liability insurance upon request
22. In the event it becomes necessary for **Rangeline Tapping Services** to retain legal counsel to enforce its rights the Customer agrees that it shall be responsible for payment of all reasonable attorney's fees, expenses and costs incurred by **Rangeline Tapping Services**.
- 23 **Rangeline Tapping Services** shall not be held liable for any pipe which splits, breaks, or leaks as a result of material installation, Wet Tapping pipe, Line Stopping pipe or completion of line stop fitting or valve insertion. **Rangeline Tapping Services** follows all material manufacturers' installation procedures and operates all equipment to manufacturer's standards and cannot be held responsible for pipe which fails during the Tapping and Line Stopping operation.
- 24 Rangeline Tapping Services will not be held liable for misinformation concerning flow rates, flow direction or water forces within the piping system which causes damage to the piping system. Owner, Engineer, and/or contractor is responsible for all proper information and any damage to Rangeline Tapping Services equipment will be charged to the customer accordingly.
25. **Rangeline Tapping Services** will take all means available to capture the pipe coupon. Pipe integrity, flow rates and other unknowns at the time of the Wet/Hot Tapping operation can be contributing factors. Therefore, **Rangeline Tapping Services** cannot be responsible for any lost or pieces of the coupons which do not come out after the tap is performed.
- 26 **Rangeline Tapping Services** does not guarantee a 100% leak free Completion Plug installation. The Completion Plug is a temporary seal to remove the isolation valve to install the permanent blind flange and sealing hardware.
27. **Rangeline Tapping Services** will not be responsible for reduced flow through temporary by-pass system due to solids or debris clogging by-pass operations.

28. **Prices & Payment**

All payments for materials furnished hereunder shall be made upon the basis of material delivered as shown by our delivery ticket and our delivery records. Failure to notify us of discrepancies in quantities/schedules prior to manufacturing of items invoiced constitutes irrevocable acceptance of the quantities and delivery schedule for the materials covered by the invoice. If you fail to make payments when due on any order, or if at any time we have any doubt about your intention or ability to pay, we may decline to make any further shipments on this or any other order with you. Our rights and remedies in this regard are not exclusive and we retain all other rights and remedies at law. Sales or use tax are not included in the prices set forth on the face of the Quotation or Order Acknowledgement. Prices for undelivered goods may be increased by Seller in the event of any increase in the cost to Seller of supplies, labor or services, or any increase in Seller's cost resulting from governmental or administrative action or any other cause beyond Seller's control. Invoices shall be deemed correct unless contested in writing within seven (7) business days of invoice date.

29 **Delivery**

Unless stated otherwise in a quotation by us, shipments are quoted F.O.B. jobsite. Rail shipments are based on minimum car load lots. Truck shipments are based on applicable state limit truck load lots. Delivery is tailgate, on board trucks unless otherwise specified. You agree to provide: (1) an unloading point accessible over roads acceptable to the carrier; (2) an area where unloading can be accomplished quickly and efficiently with standard unloading methods; (3) blocking and chocking if required for unloaded material; (4) indemnification of us and the carrier regarding liability for personal injury, including death and property damage resulting from unloading done under your direction; (5) flagmen and lights or warning devices if required by local agents, governmental laws, rules or regulations; (6) payment for unloading time in excess of one hour at the rate specified in the published tariff of the carrier making delivery; (7) adequate qualified labor and facilities to remove materials from truck. If any of the above are not provided, we reserve the right to stop deliveries until the condition is remedied. Deliveries shall be made in accordance with a delivery schedule, which may be revised by mutual agreement to adjust to job conditions or manufacturing requirements. We cannot guarantee precise delivery dates and we shall not be responsible for delays in deliveries, nor liable for any losses, expenses or damages, including liquidated damages or penalties of any kind, which you may incur. Acceptance of delivery by you constitutes confirmation of your acceptance of the delivery schedule against which the delivery was made. In the event delivery is required beyond curb lines, you will be responsible for any damage to curbs, sidewalks, driveways, or other property.

30. **Warranty and Limitations**

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Our products are warranted to be manufactured in accordance with the specifications identified on the face of our Quotation or Order Acknowledgement and to be free of defects in workmanship or materials for a period of one (1) year after date of delivery. Any action for breach of contract arising from this Agreement must be commenced within one (1) year after the cause of action has arisen. Our responsibility under this warranty is limited to the repair or to the furnishing by us, above ground of a replacement of defective or non-conforming products, or to the allowance of a credit for such products, all at our option. WE ACCEPT NO RESPONSIBILITY FOR DESIGN OF THE PROJECT OR INSTALLATION OF THE MATERIALS DELIVERED. ANY DEFECTS IN PROJECT DESIGN OR INSTALLATION OF MATERIALS VOIDS ANY AND ALL WARRANTIES, EXPRESSED OR IMPLIED, EXCEPT WARRANTY OF TITLE. ITEMS MANUFACTURED FOR A PARTICULAR PROJECT ARE NOT SUBJECT TO RETURN FOR CREDIT. WE SHALL NOT BE LIABLE FOR CONSEQUENTIAL, INDIRECT, OR INCIDENTAL DAMAGES, INCLUDING WITHOUT LIMITATION, ANY LIQUIDATED DAMAGES OR PENALTIES OF ANY KIND WHICH YOU MAY INCUR. OUR LIABILITY, IF ANY, SHALL IN NO EVENT EXCEED THE PURCHASE PRICE FOR THE MATERIALS IN QUESTION. THE WARRANTY PROVIDED HEREIN IS EXCLUSIVE AND IN LIEU OF ALL EXPRESSED AND IMPLIED WARRANTIES. THERE ARE NO WARRANTIES WHICH EXTEND BEYOND THE ABOVE. WE DISCLAIM ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. OUR SOLE RESPONSIBILITY IS AS STATED AND YOU ACKNOWLEDGE THAT YOU ARE PURCHASING OUR PRODUCTS SOLELY ON THE BASIS OF OUR WARRANTY AS SET FORTH HEREIN.

31 **Damage In Transit**

Shipments must be inspected by you before unloading to ascertain any damage enroute. Charges for inspections or tests are your expense.

Shipping damage claims will not be accepted after goods are unloaded. Claims for shortages or damages must be made by notation on the face of the freight bill or on the face of our delivery ticket at the time of unloading. The carrier, when accepting materials at our plant, is responsible for damages in transit and all claims for damages in transit shall be made promptly to the carrier by you. Our responsibility terminates when the carrier accepts our products for transportation.

32 **Indemnity**

You expressly agree to indemnify, defend, and hold us harmless from and against all loss, expense, including attorney fees and damages arising from bodily injury to any person, including death resulting therefrom (whether to your employees or others) and damage to property caused by any of the Products after delivery to you or to your customer except to the extent caused by our gross negligence or willful misconduct.

33 **Force Majeure**

We are not responsible or liable for any delays or nonperformance in the event of fire, flood, explosion, the elements, or other catastrophe, acts of God, war, riot, civil disturbance, strike, lockout, refusal of employees to work, labor disputes, shortage or inability to obtain raw materials including energy requirements, failure of carriers to deliver either machinery, equipment or material, in the event any legislative, executive, or judicial act of any political or **Rangeline Tapping Services** will not be responsible for reduced flow through temporary by-pass system due to solids or debris clogging by-pass operations.

34 **Cancellation Charges**

In the event any order accepted by us in writing is cancelled by you, you shall be liable for and shall pay to us all charges incurred in connection with such order, including but not limited to the cost of all purchased materials, expenses incurred for the engineering, fabrication, production, and assembly of such materials and anticipated profits.

35 **Intellectual Property**

No license, authorization or permission of any kind is hereby transferred or granted to Customer to utilize, reproduce, duplicate, or disseminate any intellectual property or proprietary information belonging to **Rangeline Tapping Services** in any form, or under any conditions other than those specifically required to complete the current transaction between Customer and **Rangeline Tapping Services**. Customer specifically agrees that Customer will not attempt to duplicate, modify or reverse-engineer any products or components supplied to Customer by **Rangeline Tapping Services**. Customer specifically agrees that Customer will not disclose to any third-parties the protocols, procedures or methodologies utilized by **Rangeline Tapping Services** in the performance of **Rangeline Tapping Services's** work for the Customer.

Customer shall not take any measurements, dimensions, and/or calibrations of Rangeline Tapping Services equipment at any time or publish any information, drawings or photographs concerning the Equipment except with the written consent of Rangeline Tapping Services and subject to such reasonable conditions as the Customer may prescribe. Customer shall procure that each of its affiliates, including but not limited to, designated agents, Owner and/or Sub-suppliers shall comply with the obligations hereunder.

36 **Miscellaneous**

- a. Once we have accepted any order from you, in writing, all changes in the order must be in writing, showing the change and the order number. All costs for changes in the order will be at your expense, subject to the terms and conditions herein.
- b. Our failure to insist upon strict performance of any provision of this Agreement shall not constitute a waiver of that or any other provision or of

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any of our rights under this Agreement, nor shall it constitute a waiver by us of any subsequent default by you in the performance of this Agreement.

- c. Our field representative may, from time to time, be present on a job site where products you have purchased from us are being installed and he or she will be glad to work with you and be of assistance to you. The field representative, of course, has no authority to modify this Agreement or bind us however; and since the installation is your responsibility under your supervision or that of your customer or his contractor, we shall not be responsible for any instructions or technical advice in connection with the design, installation or use of the materials sold hereunder.
d. You agree to pay any and all costs, expenses, and attorney fees which we may incur or become liable for by reason of our enforcing or attempting to enforce the terms of this Agreement, including lien claims and foreclosure of liens filed.
e. Should any part or provision of this Agreement be declared invalid, unenforceable, illegal, or in conflict with any law, the validity and enforceability of the remaining or provisions shall not be affected.
f. The prices listed are unit prices for the quantities listed. We reserve the right to change unit prices in the event of quantity changes.
g. Neither this Agreement nor any of the rights or responsibilities arising hereunder may be assigned by you without our express written consent to the assignment.
h. The services of a Layout Technician are included in our pricing for the initial submittal and one revision. Charges may be incurred if further revisions are required unless caused by our error.
i. If we are required to store finished product thirty (30) days beyond a jointly agreed to delivery date, a storage charge of one and one-half (1.5%) percent per month will be assessed on the purchase price of the product stored.
j. All quotes are Rangeline Tapping Services Standard Quotes only and are without any inclusion of Prevailing Wage Rates that may be applicable in the region where the work is to be done. As such, if Prevailing Wage Rates for the region in which the work will be done are not disclosed prior to the calculation or execution of the Rangeline Tapping Services Standard Quote and added via the terms of the subcontract or thereafter, pricing will then be adjusted accordingly to take the Prevailing Wage Rates into account.

Haren Construction Date

Rangeline Tapping Services Signature Date

Authorized Signature

Customer acknowledges and accepts all information regarding supplied quotation.

Rangeline Tapping Services
2020 Conover Blvd E, Conover NC 28613

Let us know if there are any questions.

Thanks,

Jason R. Wolford
Vice President Operations
Haren Construction Company, Inc.
P.O. Box 350 / 1715 Hwy 411 North
Etowah, TN. 37331
Office: 423-263-5561
Direct: 423-604-3039
Mobile: 423-453-8322

Subject: Re: Franklin, NC WTP Improvements
Date: Monday, March 2, 2026 at 12:37:04 PM Eastern Standard Time
From: Courtney Myrick
To: Jonathan Patrick, Jason Wolford
CC: Kelly Latham
Attachments: Outlook-newemallo.png, Outlook-saqfghol.png, Outlook-newemallo.png

We have the butterfly in stock

1 ea BFI24M-DDSE-PS1TN-Q
24" VSI BFI AWWA C504 Butterfly Valve, MJ. Ductile Iron Body, Ductile Iron Disc, SS304 Shaft, EPDM Seat, SS304 Hardware. Traveling Nut Gearbox w/ 2" Nut Op
= \$4523.00 ea X 2
freight/taxes not included. Ships in approx 5-7 days ARO - advise if needing quicker than that.

The gate valve carries a 20 week lead time, we are currently out.

1 ea GVI35MN-DDSE-P31/RN-H
24" VSI GVI AWWA C509/515 Gate Valve, MJ. Ductile Iron Body, Ductile Iron Gate, SS304 Stem, EPDM Encapsulation, SS316 Hardware. Bevel Gear w/ 2" Nut Operator
= \$10,707.00 ea

Courtney Myrick



Certified WBE & DBE
907-A Alton Parkway | Birmingham, AL 35210
PO Box 205 | Leeds, AL 35094
T: (205)352-3240 | M: (205)317-7329
www.ellewws.com

From: Jonathan Patrick <jpatrick@harenconstruction.com>
Sent: Friday, February 27, 2026 9:06 AM
To: Courtney Myrick <cmyrick@ellewws.com>; Jason Wolford <jwolford@harenconstruction.com>
Cc: Kelly Latham <klatham@harenconstruction.com>
Subject: Re: Franklin, NC WTP Improvements

Appreciate it

Jonathan "JP" Patrick
Project Manager

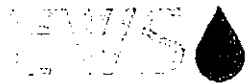
P.O Box 350 / 1715 Highway 411 North
Etowah, Tennessee 37331
Cell : 423-506-0801
Office: 423-263-5561 Ext. 209



From: Courtney Myrick <cmyrick@ellewws.com>
Sent: Friday, February 27, 2026 10:04 AM
To: Jason Wolford <jwolford@harenconstruction.com>
Cc: Jonathan Patrick <jpatrick@harenconstruction.com>; Kelly Latham <klatham@harenconstruction.com>
Subject: Re: Franklin, NC WTP Improvements

Be back shortly with options!
Thank you,

Courtney Myrick



Certified WBE & DBE
907-A Aiton Parkway | Birmingham, AL 35210
PO Box 205 | Leeds, AL 35094
T: (205)352-3240 | M: (205)317-7329
www.ellewws.com

From: Jason Wolford <jwolford@harenconstruction.com>
Sent: Friday, February 27, 2026 8:10 AM
To: Courtney Myrick <cmyrick@ellewws.com>
Cc: Jonathan Patrick <jpatrick@harenconstruction.com>; Kelly Latham <klatham@harenconstruction.com>
Subject: Franklin, NC WTP Improvements

Please provide us a quote and availability on the following:

- 1 each 24" MJ Gate Valve
- 1 each 24" MJ Butterfly Valve

We would only use one of these, we are just checking price and lead time on these.

This is for a change order that we are pricing up.

Let us know if you have any questions.

Thanks,

Jason R. Wolford
Vice President Operations
Haren Construction Company, Inc.
P.O. Box 350 / 1715 Hwy 411 North
Etowah, TN. 37331
Office: 423-263-5561
Direct: 423-604-3039
Mobile: 423-453-8322

14"-16" INSTA-VALVE® PLUS 250

The reliability, strength, quality and value are unmatched.

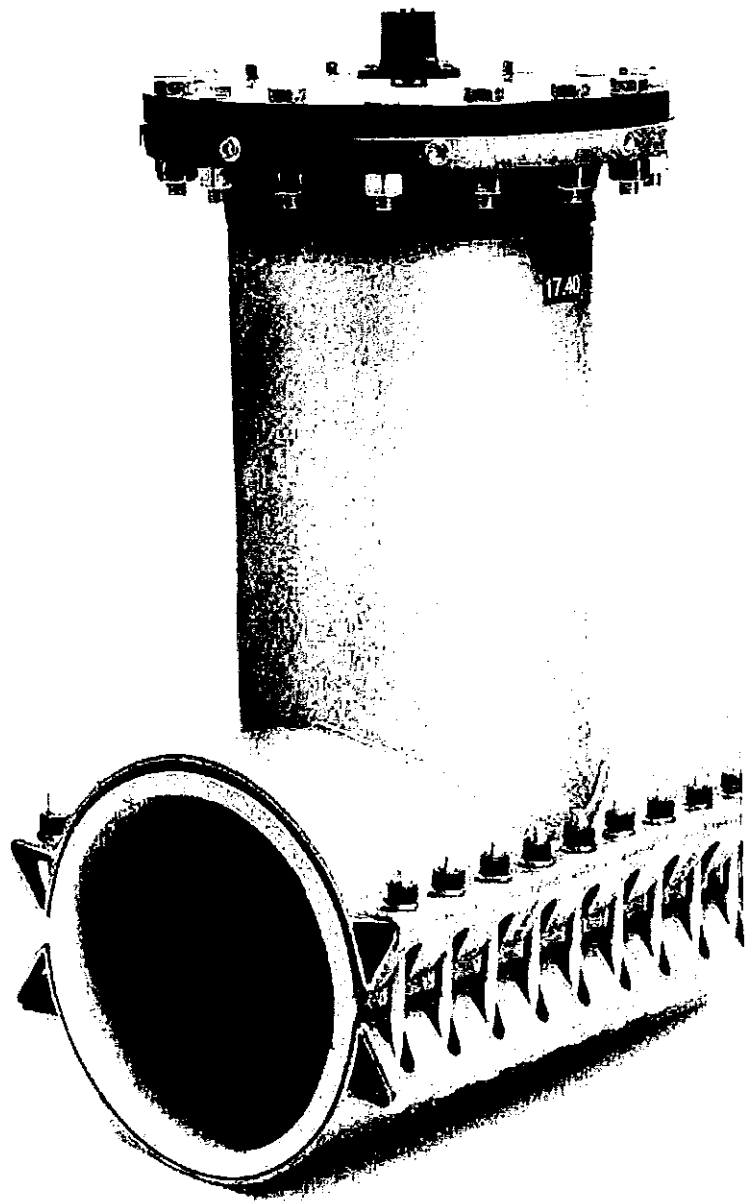
When your project calls for the best, specify an Insta-Valve insertion valve.

KEY FEATURES

- 250 psi working pressure
- Requires no system shutdown
- Eliminates 100 percent of the costs related to shutting down a system
- Engineered valve cartridge for a drip tight seal
- Stainless steel construction
- Permanent asset for site-specific control
- Can be installed on all common pipe types in in as little as 3 hours
- No need to ream or sever the pipe, only a single tap needed for installation

HOW IT WORKS

The installation of the Hydra-Stop Insta-Valve Plus 250 insertion valve is accomplished through a single circular hole – commonly known as a “tap” – cut under full line pressure into the top of the pipe without the need to ream or sever the pipe. By installing the Insta-Valve Plus 250 right where a control point is needed, you gain a permanent asset allowing system control and maintenance in the same manner as a resilient seated gate valve.



FREQUENTLY ASKED QUESTIONS

Q. What is the recommended excavation size for installing the Insta-Valve Plus 250?

A. The recommended excavation size for the 14"-16" Insta-Valve Plus 250 is 6' x 6' and a depth of 1' below the main.

Q. Does the Insta-Valve Plus 250 work with all common types of pipe?

A. Yes, the Insta-Valve Plus 250 can be installed on all common types of pipes, including AC, CI, DI and PVC pipe.

Q. Can the Insta-Valve Plus 250 gate be replaced?

A. Yes. By reversing the installation process, you can simply install a new IVP gate if needed.

Q. Is the Insta-Valve Plus 250 simple to install?

A. Yes, the Insta-Valve Plus 250 can be installed in as little as three to four hours. Simply install the valve body, make a line tap and install the gate.

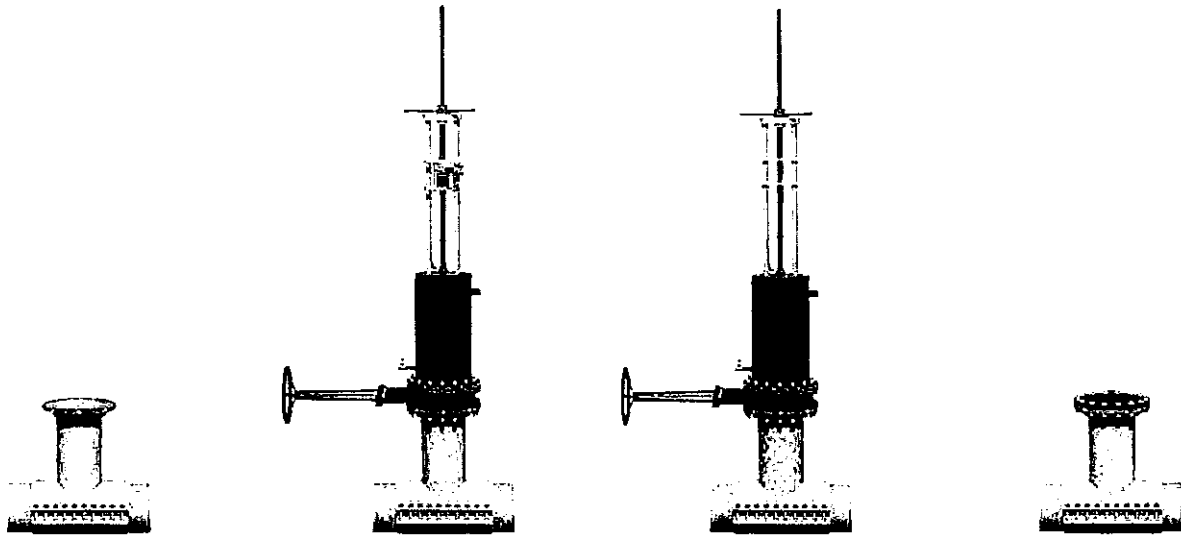
Q. How does the Insta-Valve Plus 250 seal?

A. The EPDM gate paddle is compressed, allowing for expansion of the rubber to seal on the inside diameter of the pipe. The gate seal seals onto the gate housing, lower gate housing O-ring and valve body to complete the seal.

Q. In what sizes is the Insta-Valve Plus 250 available?

A. The Insta-Valve Plus 250 is currently available in 14" and 16" sizes.

STEP-BY-STEP INSTALLATION



Step 1: Mount and pressure test

Step 2: Perform tap

Step 3: Insert cartridge

Step 4: Operate valve as needed

HYDRA-STOP

▷ FROM PENTAIR

144 TOWER DRIVE SUITE A, BURR RIDGE, IL 60527

PH: 708.389.5111 | E: CONTACT_US@HYDRA-STOP.COM | HYDRA-STOP.COM

20"-24" INSTA-VALVE® 20-24

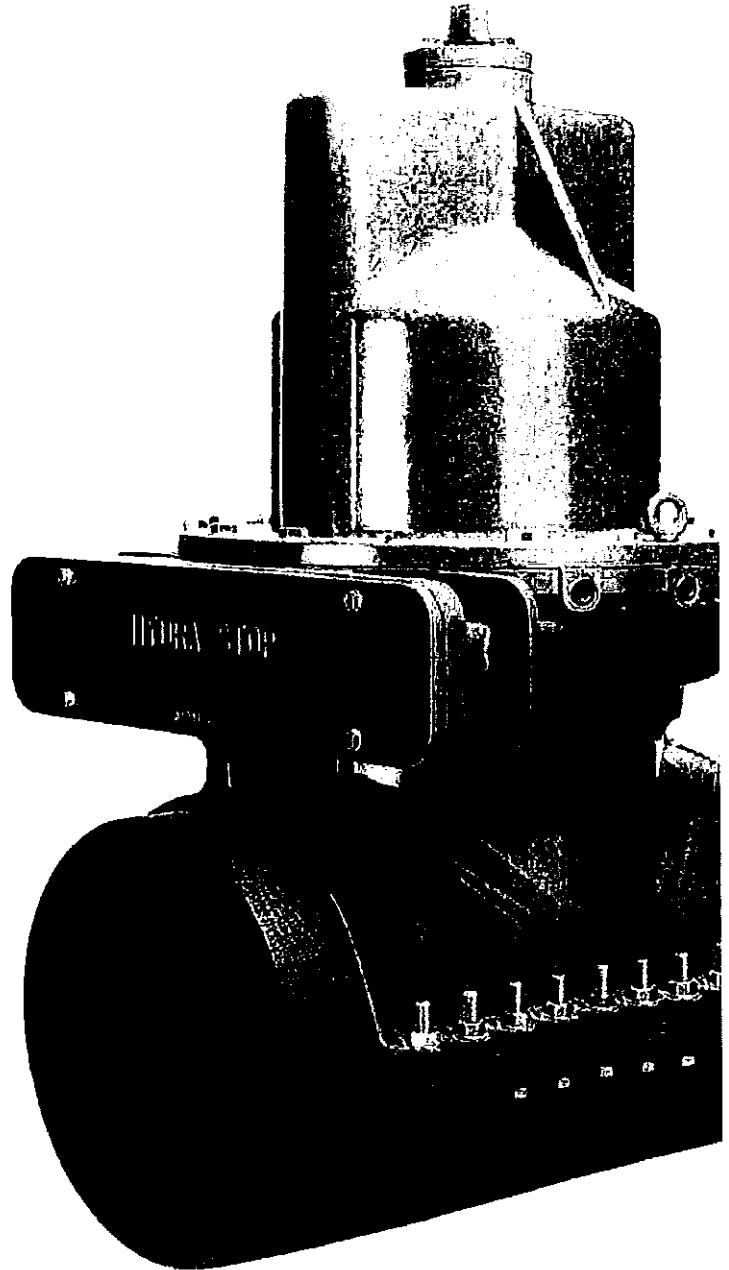
The reliability, strength, quality and value are unmatched.
When your project calls for the best, specify an Insta-Valve insertion valve.

KEY FEATURES

- Requires no system shutdown
- Eliminates 100 percent of the costs related to shutting down a system
- Engineered valve cartridge for a drip tight seal
- 150 psi working pressure, however the qualification process to obtain a 250 psi pressure rating is underway and is expected soon
- Ductile iron valve construction with fusion-bonded epoxy coating
- Permanent asset for site-specific control
- Can be installed on ductile iron (DI) and cast iron (CI) pipes in as little as 4 hours
- No need to ream or sever the pipe, only a single tap needed for installation
- Bevel gear available for horizontal installation

HOW IT WORKS

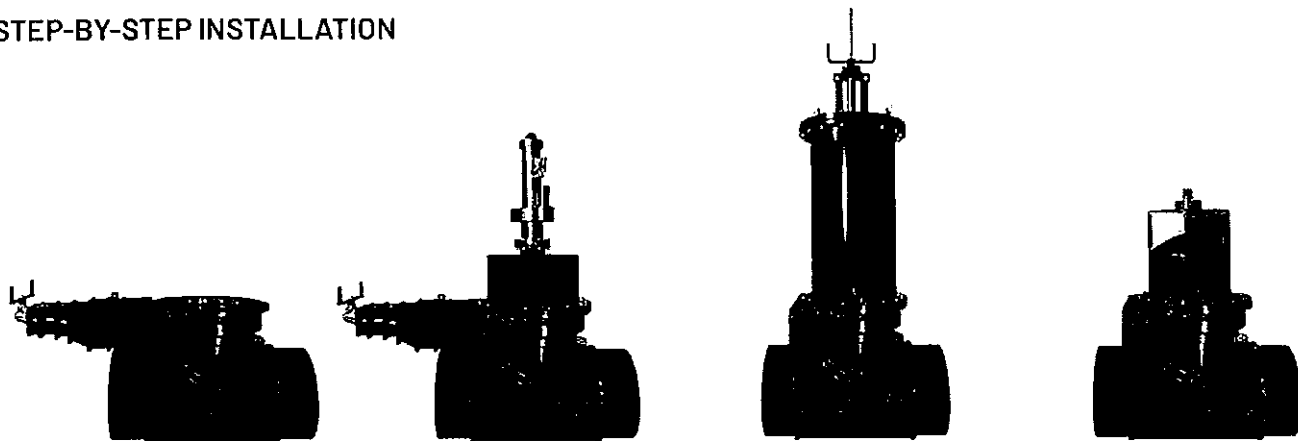
The installation of the Hydra-Stop Insta-Valve 20-24 insertion valve is accomplished through a single circular hole – commonly known as a “tap” – cut under full line pressure into the top of the pipe without the need to ream or sever the pipe. By installing the Insta-Valve 20-24 right where a control point is needed, you gain a permanent asset allowing system control and maintenance in the same manner as a resilient seated gate valve.



FREQUENTLY ASKED QUESTIONS

- Q. Is the tapping machine powered by air or hydraulic drive?**
A. Hydraulic. Air drive is not available.
- Q. What is the ID range for the Insta-Valve 20-24?**
A. The ID range for the 20-inch insertion valve is 20.00"-20.82" and the 24-inch insertion valve's is 24.00"-24.89".
- Q. What is the OD range for the Insta-Valve 20-24?**
A. The OD range for the 20-inch insertion valve is 21.45"-22.25" and the 24-inch insertion valve's is 25.65"-26.47".
- Q. How does the Insta-Valve 20-24 seal?**
A. The engineered valve cartridge has a mechanically actuated, resilient wedge that expands to provide a drip-tight seal with minimal torque.
- Q. How long does the installation take?**
A. Installation of the Insta-Valve 20-24 can be completed in one day, ensuring your project is completed on time and on budget.
- Q. Can the Insta-Valve 20-24 be installed vertically and horizontally?**
A. Yes. Please refer to the Insta-Valve 20-24 Installation Instructions for more information.
- Q. On what type of pipe can the Insta-Valve 20-24 be installed?**
A. The Insta-Valve 20-24 can be installed onto Ductile Iron (DI) and Cast Iron (CI) pipes.
- Q. What is the pressure rating for the Insta-Valve 20-24?**
A. Current pressure rating of the Insta-Valve 20-24 is 150 psi, however the qualification process to obtain a 250 psi pressure rating is underway and is expected soon.
- Q. What sizes are available for the Insta-Valve 20-24?**
A. The Insta-Valve 20-24 is available in 20" and 24" sizes. Larger sizes are currently in development.
- Q. Is the Insta-Valve 20-24 a permanent valve?**
A. Yes, the Insta-Valve 20-24 is a permanent valve designed to provide decades of trouble-free operation, and can be capitalized and depreciated over time.

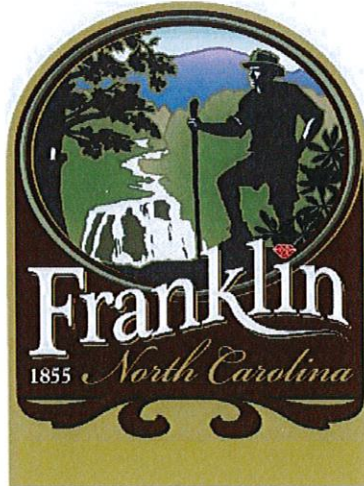
STEP-BY-STEP INSTALLATION



Step 1: Mount and pressure test Step 2: Perform tap Step 3: Insert cartridge Step 4: Operate valve as needed

HYDRA-STOP
 FROM PENTAIR

144 TOWER DRIVE SUITE A, BURR RIDGE, IL 60527
 PH: 708.389.5111 | E: CONTACT_US@HYDRA-STOP.COM | HYDRA-STOP.COM



Agenda Item – Town Council

Meeting Date: April 6, 2026

Agenda Item #: 8-B

Department/Agency: Finance

Subject Matter: Request Amendment of Capital Project Ordinance for Clearwell and High Service Pump Station Project

Department Head's Comments/Recommendation: N/A

Town Manager's Comments/Recommendation: Recommend Approval

The request is to amend the Capital Project Ordinance for the Clearwell and High Service Pump Station Project in the amount of \$297,819 as noted under Change Order 1 to install additional valves on the distribution system. The total project cost with this amendment is \$6,598,819.00.

Suggested Motion: If favorable, approve the amended capital project ordinance and budget amendment for the Clearwell and High Service Pump Station Project as presented.

Attachments: Yes X No ___

Action Taken: _____

CAPITAL PROJECT ORDINANCE - Amendment

WTP – CLEARWELL AND HIGH SERVICE PUMP STATION PROJECT

April 6th, 2026

BE IT ORDAINED by the Town Council of the Town of Franklin, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance amendment is hereby adopted:

Section 1. The project authorized is the capital improvements WTP-CLEARWELL AND HIGH SERVICE PUMP STATION PROJECT to be financed by the use of Loan Proceeds and Retained Earnings funds.

Section 2. The following amounts are appropriated for this project:

Contract	\$	6,598,819.00
Closing Costs	\$	<u>36,619.75</u>
Project Total:	\$	6,635,438.75

Section 3. The following revenues are anticipated to be available to complete this project:

Proceeds from Retained Earnings	\$	3,410,438.75
Proceeds from Loan Proceeds	\$	3,225,000.00

Section 4. The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements of the lending agency and federal regulations. The term of the bond resolution also shall be met.

Section 5. Funds may be advanced from the Water/Sewer fund Budget for the purpose of making payments as due. Disbursement requests shall be made to the grantor agency in an orderly and timely manner.

Section 6. The Finance Officer is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and on the total grant revenues received or claimed.

Section 7. Copies of this capital project ordinance shall be furnished to the Clerk of the Governing Board, the Town Manager, and to the Finance Officer for direction in carrying out this project.

Adopted this 6TH day of April, 2026.

(Seal)

Mayor _____

Attest:

Clerk: _____



Agenda Item – Town Council

Meeting Date: April 6, 2026

Agenda Item #: 8-C

Department/Agency: Public Works/Administration

Subject Matter: Request approval of Amended Agreement for Engineering Services for Water Treatment Plant Clearwell and High Service Pump Station

Department Head's Comments/Recommendation: N/A

Town Manager's Comments/Recommendation: Recommend Approval.

In February 2026, the Town was informed of an appropriation of \$2M for the Clearwell and High Service Pump Station. As part of the requirement for receipt of these funds from the EPA, it is necessary to complete the Davis-Bacon interviews including retroactive interviews to ensure that all information is correct in accordance with Uniform Guidance standards for Federal funding. As the project was originally funded without the use of Federal dollars, Davis-Bacon federal labor compliance was not an issue.

The amended agreement would be an increase of \$75,050 which is broken down into Davis-Bacon compliance (\$46,250) and additional construction observation costs (\$28,800).

Suggested Motion: If favorable – give permission for the Town Manager sign the amended agreement for construction administration and observation to include Davis-Bacon required interviews and documentation and approve the Budget Amendment for \$75,050.

Attachments: Yes X No

Action Taken: _____



March 11, 2026

Amanda W. Owens, Town Manager
Town of Franklin
95 E. Main Street
Franklin, NC 28744

**RE: Amendment No #1
Franklin WTP Clearwell and High Service Pump Station
Franklin, NC 28744
WR Project No. 23-0771**

Dear Ms. Owens.

WithersRavenel is pleased to provide this Amendment for the Franklin WTP Clearwell and High Service Pump Station Project to include Davis-Bacon administration. If you have any questions or concerns about this amendment, please do not hesitate to call me at the number listed below.

Sincerely,
WithersRavenel

Carolyn Hawkins, PE, PMP
Director of Water/Wastewater Treatment
chawkins@withersravenel.com
Ph. 919.469.3340 | Direct. 919.238.0313

Town of Franklin

Franklin , North Carolina

Amendment No. # 1

A. Amendment Description

This amendment is intended to provide an amended scope of services and associated fees to provide consulting services per request of Town of Franklin and formalize an amended agreement for the implementation and logistics for these services.

The Town of Franklin received funding in February 2026 that is subject to the Davis-Bacon Act and related federal labor compliance requirements. At the request of the Client, the Consultant shall be responsible for providing comprehensive Davis-Bacon Act administration services for the entire construction phase. Additional RPR time has also been included to account for extending the construction period from six (6) months to twelve (12) months.

B. Timeline for Services

Consultant will begin work upon receipt of executed Amendment and written notice to proceed from the Client.

1. From the milestone time frames and factoring in variability in the approval process, Consultant estimates the total project timeframe for the Scope of Services to be 12 months.
2. The estimated timeframe(s) may be impacted by, among other things:
 - a. Timeliness and additional permit and/or plan reviews of review agencies;
 - b. Timeliness and accuracy of information provided by the Client and Client consultants.
3. Timeframe through construction will vary based on:
 - a. The Client's schedule and phasing;
 - b. Contractor's progress and adherence to completion date;
 - c. Client and/or Agencies requesting additional work.
4. If available, opportunities to adjust these estimated timeframes can be discussed. Implementation of agreed-upon adjustments may result in adjustments to Consultant fees.
5. Certain tasks, such as reviews and approvals, are performed by third parties, including governmental agencies, over which neither Client nor Consultant have control or responsibility. As such, neither party is responsible for delays or the resulting cost impacts caused by third parties.

C. Scope of Services

Consultant shall provide the services identified under each task below as its "Basic Services" under the Amendment.

Task 1 - Project Management

No additional changes to this task.

Task 2 - Design Phase

No additional changes to this task.

Task 3 - Permitting

No additional changes to this task.

Task 4 - Bidding and Negotiation

No additional changes to this task.

Task 5 - Services During Construction

Construction Administration:

- A. Addition of one (1) change order to add Davis-Bacon compliance paperwork to the construction contract.

Construction Observation:

- A. Addition of RPR to conduct at least one (1) set of employee interviews with each trade represented on-site for Davis-Bacon compliance, until a representative of trades and construction phases are obtained (for up to four (4)) total Contractors/Subcontractors under Basic Services and based on an estimated construction contract time period of 365 calendar days.)
- B. Addition of 180 hours of observation time for the extension of the construction period from six (6) months to twelve (12) months. Any additional time beyond the budgeted hours due to Project delays will be considered additional services.

Task 6 - Post-Construction Phase

No additional changes to this task.

Task 7 - Davis Bacon Compliance

- A. Provide overall technical assistance in the discipline of Davis-Bacon Related Acts compliance. Davis-Bacon Specialist to attend monthly construction progress meetings.
- B. Confirm federal wage decision(s) from the sam.gov and U.S. Department of Labor website to be used during construction.
- C. Obtain Davis-Bacon Related Acts provisions and provide to Construction Administrator to be added to the construction contract via change order.
- D. Create, assemble, and distribute required Davis-Bacon Related Acts jobsite posters for contractor to post on jobsite; obtain legible photo.
- E. Compare federal prevailing wage decision(s) to the certified payrolls, timesheets, and supporting documentation to identify potential issues, and follow up on any discrepancies.
- F. Conduct reviews of weekly certified Davis-Bacon payrolls (for up to four (4) total Contractors/Subcontractors under Basic Services and based on an estimated construction contract time period of 365 calendar days)
- G. Obtain construction inspection field reports and photos from the RPR to verify Davis-Bacon compliance as needed.
- H. At the close of the project, provide in electronic and hardcopy format of all necessary Davis-Bacon paperwork needed for record retention.

D. Exclusions/Additional Services

Services that are not included in the Scope of Services or are specifically excluded from this Amendment (see below) shall be considered Additional Services if those services can be performed

by Consultant and its agents if requested in writing by the Client and accepted by Consultant. Additional services shall be paid by the Client in accordance with the Fee & Expense Schedule. The exclusions are described below but are not limited to the following:

General

- All plan submittal, review, or permitting fees;
- Any work previously provided in other agreements;
- Any other services not specifically listed within the Scope of Services.

Geomatics Services

- Annexation Plats
- Boundary/Topographic Surveys;
- Tree survey/cover report by Registered Forester;
- Subsurface Utility Engineering (SUE);
- Surveys for off-site improvements;
- Platting services;
- Plot Plans;
- ALTA Surveys;
- GIS mapping services;
- Construction staking
- Building staking;
- As-built (record drawing) surveys;
- Easements, Easement/ROW Plats;

Environmental Services

- Historic Resources Survey;
- Endangered Species' Habitat survey;
- Wetland Delineations;
- Wetland/Buffer Determinations;
- Phase I & II ESA's;

Offsite/Specialty

- Development agreements;
- Homeowner association documents;
- Utility allocation agreements;
- Preparation of electronic file suitable for GPS machine control;
- Expert witness;

Planning/Studies

- Entitlement services;
- Variance and Quasi-Judicial processes;
- Off-site Sewer Analysis.
- Traffic Impact Analysis;
- Signalization Studies;
- Hydrant flow determination and hydraulic analyses;
- Existing sewer hydraulic analyses;
- Town or regulatory approvals;
- Special & Conditional Use Permits;

Services During Construction

- Engineer's Opinion of Costs;
- Bidding/negotiation services;
- Pay application reviews;
- Change order reviews;
- Shop Drawing review;

- RFI's during bidding;
- Construction administration;
- Construction management;
- Dry utility coordination/design;
- NPDES monitoring/reporting;
- Loan draw certifications;
- Bonds and Bond Estimates;
- Record drawings/as-builts;
- Engineer Certifications;
- O&M/SWMP Manuals;

Stormwater Services

- Stormwater Management Plan;
- Stormwater Pollution Prevention Plan (SPPP) update or revision;
- Secondary containment designs;
- SCM design;
- Culvert design;
- Dam inspection, engineering, or analysis;
- Dam breach analysis;
- Flood studies, floodplain permitting or coordination with FEMA (such as for a LOMR-F, CLOMR/LOMR, etc.);
- Soil investigations (such as Seasonal high-water table determinations);
- Soil Media Mix Testing and Gradation Certification;
- Downstream impact analysis;
- Nutrient calculations;
- Peak flow analysis;
- SCM conversion;
- Permitting Services
- Building permits and associated work;
- Erosion Control permits;
- Water/Sewer permits;
- 401/404 permitting;
- Floodplain Development permit;
- NCDOT permitting;
- Sign permitting;

Landscape Architecture Services

- Landscape layout and design;
- Irrigation design;
- Hardscape design;
- Enhanced landscape design beyond minimum requirements;
- Entrance/signage feature design;
- Water feature and/or pool design;
- Renderings;
- Park improvements;
- Public art design or commissioning

Services by Others

- Geotechnical services;
- Architectural and MEP services;
- Structural Services;

- Arborist/Registered Forester Services;

Documents/Drawings

- Schematic Drawings as typically defined in the architectural industry;
- Conceptual Drawings;
- Sketch Plans;
- Site Plans;
- Construction Drawings;
- Technical specifications;
- Contract documents;
- Record (As-Built) Plans;
- Lot Matrix;

Design Services

- Detailed Builder focused lot fit matrix;
- Detailed lot grading;
- Off-site improvements;
- Offsite utility or road improvements;
- Pump Station design and permitting;
- Forcemain design and permitting;

- Reclaim waterline design;
- LEED certification coordination;
- Pavement design;
- Structural/foundation design;
- Greenway bridge design & permitting;
- Boardwalk design & permitting;
- Signal design;
- Dumpster enclosure details;
- Grease trap design;
- On-site water/sewer design;
- Equipment Selections/Design;
- Design associated with Amenity Site;
- Site Lighting is limited to fixture selection; electrical engineering not included;

Project Management

- Additional Meetings/Site Visits;
- Adjacent property owner discussions;
- Neighborhood meetings;
- Attendance at formal regulatory meetings unless noted above;

The above list is not all inclusive, and the Scope of Services defines the services to be provided by Consultant for this project.

E. Client Responsibilities

The following are responsibilities of the Client and Consultant will rely upon the accuracy and completeness of this information:

1. General:

- Provide representative for communications and decisions;
- Coordination and designation of a primary contact for architect, contractor, and other consultants engaged by the Client;
- Preferred media platforms for communications with the Client;
- Provide in writing, any information as to Client's requirements for design;
- Provide any information needed to complete the Project not specifically addressed in the Scope of Services;
- Provide all available information pertinent to the Project, including any GIS information, reports, maps, drawings, and any other data relative to the Project;
- Examine all agreements, reports, sketches, estimates and other documents presented by the Consultant and render in writing decisions pertaining thereto within a reasonable period so as not to delay the services of the Consultant;
- Give prompt written notice to Consultant whenever Client observes or otherwise becomes aware of any defect in the Project or the services of Consultant;
- Attend Town or City meetings as required/needed;
- Provide access to property for Consultant and subconsultants;
- Discussions/negotiations with adjacent landowners;
- Acquire all off-site utility and/or construction easements required for this Project;
- Manage and coordinate the work of any subconsultants/subcontractors that are not directly subcontracted through the Consultant;
- All submittal, review, or permitting fees associated with the Project;
- Any legal representation requiring an attorney at law.

2. Construction Specific:

- a. Arrange a pre-construction conference with the contractor, Client, Consultant, and other design professionals for the final Project coordination prior to the commencement of construction;
- b. Provide direction and payments to contractors;
- c. Coordination with contractor on scheduling or fulfillment of its responsibilities;
- d. Distribution of approved plans and permits to contractor.

F. Compensation for Services

1. Lump Sum Fee

Consultant proposes to provide the Basic Services outlined in the Scope of Services on a lump sum basis with budgets as shown below plus reimbursable expenses in accordance with the Fee & Expense schedule. The amounts set forth below have been determined based on the nature, scope and complexity of the Project as represented in the information provided to Consultant by Client prior to submittal of this agreement; subsequent changes thereto may result in additional fees.

Task No.	Task Name	Original Agreement	Amendment No	Fee
1	Project Management	\$8,900	-	\$8,900
2	Design Phase	\$146,400	-	\$146,400
3	Permitting	\$8,800	-	\$8,800
4	Bidding & Negotiation	\$15,800	-	\$15,800
5	Services During Construction- Construction Administration	\$73,700	-	\$73,700
6	Post- Construction Phase	\$21,700	-	\$21,700
7	Davis Bacon Compliance	-	\$46,250	\$46,250
TOTAL		\$275,300	\$46,250	\$321,550

- a. Consultant may alter the distribution of compensation between individual phases noted herein to be consistent with services rendered but shall not exceed the total Lump Sum amount unless approved in writing by the Client.
- b. The Lump Sum includes compensation for Consultant's services. Appropriate amounts have been incorporated in the Lump Sum to account for labor costs, overhead, profit, expenses, and Consultant charges.
- c. Consultant will bill the Client for subcontract expenses based on the unit prices charged for each class of work that has been accepted plus 15%.
- d. The portion of the Lump Sum amount billed for Consultant's services will be based upon Consultant's estimate of the percentage of the total services completed during the billing period.

2. Hourly Fee

Consultant proposes to provide the Scope of Services previously outlined on an hourly basis at the current rate with an estimated budget as described in the following table, plus expenses. Compensation shall not exceed the total estimated compensation amount unless approved in writing by Client.

Task No.	Task Name	Original Agreement	Amendment No	Hourly Fee Budget*
5	Services During Construction- Construction Observation	\$51,200	\$28,800	\$80,000
TOTAL		\$51,200	\$28,800	\$80,000

*These Tasks are presented as an hourly fee with a budget due to the difficulty in estimating the hours required to adequately perform the task(s).

- a. Client shall pay Consultant for Basic Services by an amount equal to the cumulative hours charged to the Project by each class of Consultant's personnel times Standard Hourly Rates for each applicable billing class for all services performed on the Project, plus Reimbursable Expenses and Consultant's charges, if any.
- b. Consultant may alter the distribution of compensation between individual phases of the work noted herein to be consistent with services rendered but shall not exceed the total estimated compensation amount unless approved in writing by Client.
- c. The Standard Hourly Rates charged by Consultant constitute full and complete compensation for Consultant's services, including labor costs, overhead, and profit; the Standard Hourly Rates do not include Reimbursable Expenses or Consultant's Consultants' charges.
- d. Consultant's estimate of the amounts that will become payable for specified services are only estimates for planning purposes, are not binding on the parties, and are not the minimum or maximum amounts payable to Consultant under the Agreement.
- e. When estimated compensation amounts have been stated herein and it subsequently becomes apparent to Consultant that the total compensation amount thus estimated will be exceeded, Consultant shall give Client written notice thereof, allowing Client to consider its options, including suspension or termination of Consultant 's services for Client 's convenience. Upon notice, Client and Consultant promptly shall review the matter of services remaining to be performed and compensation for such services. Client shall either exercise its right to suspend or terminate Consultant 's services for Client 's convenience, agree to such compensation exceeding said estimated amount, or agree to a reduction in the remaining services to be rendered by Consultant, so that total compensation for such services will not exceed said estimated amount when such services are completed. If Client decides not to suspend Consultant 's services during the negotiations and Consultant exceeds the estimated amount before Client and Consultant have agreed to an increase in the compensation due Consultant or a reduction in the remaining services, then Consultant shall be paid for all services rendered hereunder.

3. Fee Summary

Task Number	Fee Type	Original Contract	Amendment 1 Fee/Budget	Revised Fee/Budget
1-7	Lump Sum	\$275,300	\$46,250	\$321,550
5	Hourly	\$51,200	\$28,800	\$80,000
TOTAL		\$326,500	\$75,050	\$401,550

G. Acceptance

This amendment is valid 60 days from the date it is transmitted to Client. Receipt of an executed copy of this amendment will serve as Town of Franklin's authorization to amend the Agreement to include the scope of services outlined herein.

OFFERED BY:

WITHERSRAVENEL

Carolyn Hawkins
Digitally signed by
Carolyn Hawkins
Date: 2026.03.11
09:38:28 -04'00'

Signature

Carolyn Hawkins, PE PMP
Name

Director of Water/Wastewater
Treatment
Title

Lindsay L. Mize
Digitally signed by
Lindsay Mize
Date: 2026.03.11 09:39:01
-04'00'

Signature

Lindsay Mize, PE
Name

Senior Project Manager, Utilities
Title

ACCEPTED BY:

TOWN OF FRANKLIN

Signature

Name

Title

PREAUDIT STATEMENT: *This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act (NC G.S. 159-28(a)).*

Signature of Finance Officer: _____

Printed Name: _____

Date: _____



Agenda Item – Town Council

Meeting Date: April 6, 2026

Agenda Item #: 8-D

Department/Agency: Finance

Subject Matter: Request Approval of Change Orders 1 & 2 for the Sunnyside Inclusive Playground Project

Department Head's Comments/Recommendation: N/A

Town Manager's Comments/Recommendation: Recommend Approval

The request is to approve change orders 1 & 2 for the Sunnyside Inclusive Playground Project in the amount of \$1,700 for Change Order 1 to relocate the waste line and Change Order 2 in the amount of \$1,502.00. The total project cost with this amendment is \$2,037,437.06 with a \$500,000 reimbursement under the PARTF Grant anticipated in the fall.

Suggested Motion: If favorable, approve the capital project ordinance for the Sunnyside Inclusive Playground Project and required budget amendment, as presented.

Attachments: Yes X No ___

Action Taken: _____

BLACK & ALM CONSTRUCTION

317 N Main St • Hendersonville, NC 28792-4902 • Phone: 828-772-2027

Amie Owens
Phone: 828-524-2516 ext. 305

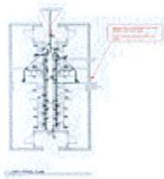
Job Address:
15 First Street
Franklin, NC 28734

Print Date: 3-13-2026

CO #1 Waste Line Relocation - Div 15 Plumbing

Change Order ID: **CO#-25-132-0001**

Waste line relocation requested by City officials was made onsite after work was conducted in accordance with submitted plans.



Items	Description
Waste Line Relocation	Relocating waste line from drawings to requested location.

Total price: \$1,700.00

This change order is for the following scope of work:

- This price includes the relocation of waste line, punching through foundation, and regrading of gravel to allow for proper drainage.
- Patching the existing hole in foundation.
- Deduction adjustment included for copper to Pex plumbing change.
- All materials, labor and supervision is included.

Plumbing Change Order - Whitmire Park Project

1 message

Koli Fisher <koli@blackandalconstruction.com>

Fri, Mar 13, 2026 at 10:25 AM

To: Amie Owens <aowens@franklinnc.com>

Cc: Bill Deal <bdeal@franklinnc.com>, Chris Waldroop <cwaldroop@franklinnc.com>, Aaron Black <aaron@blackandalconstruction.com>, Brian Alm <brian@blackandalconstruction.com>

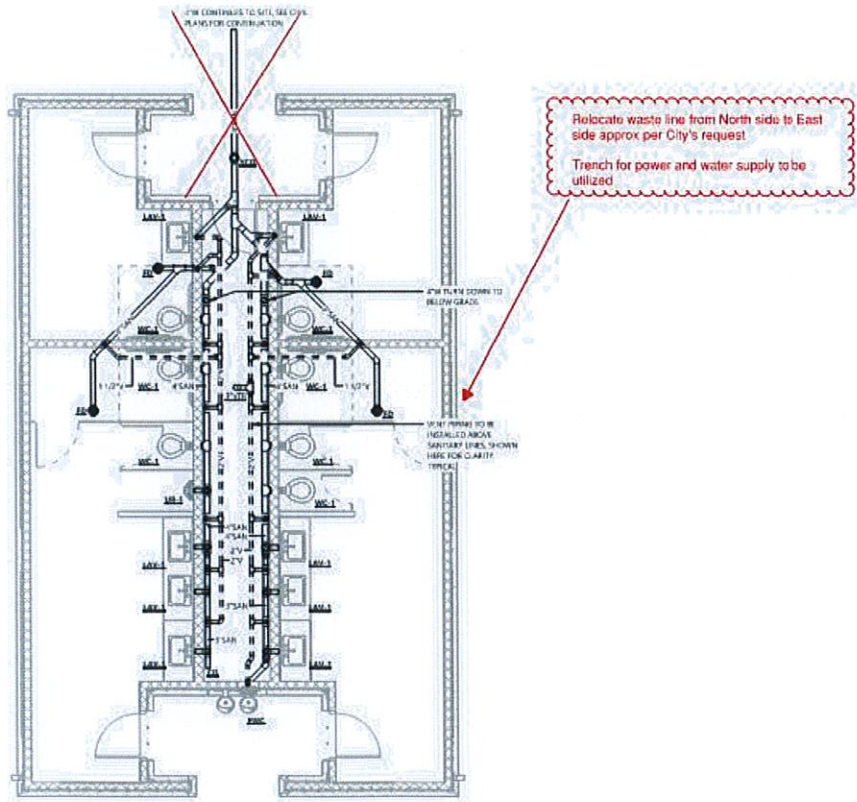
Amie,

Happy Friday!

I've spoken with my plumber and have a price to relocate the sewer waste line from the location drawn on the prints to the revised spot per Bill & Chris's request. It is \$1700 for this work which includes the cost reduction from copper to pex lines (per Chris's request in a previous email thread).

I have attached the change order, which includes a detailed scope description, and a redline drawing for your convenience. If you need to call me to discuss how to best handle this, I'll be available until noon today as most of my afternoon is booked.

Please let me know how you'd like to proceed.



1 DWV PIPING PLAN
1/4" = 1'-0"

BLACK & ALM CONSTRUCTION

317 N Main St • Hendersonville, NC 28792-4902 • Phone: 828-772-2027

Amie Owens
Phone: 828-524-2516 ext. 305

Job Address:
15 First Street
Franklin, NC 28734

Print Date: 4-1-2026

CO #2 Additional Silt Fence

Change Order ID: **CO#-25-132-0002**

Request by Franklin City officials to include additional silt fencing onsite.

Items	Description
Silt Fencing	Request by Franklin City officials to include additional silt fencing onsite.
Gravel	Gravel provided by Town of Franklin.

Total price: \$1,502.00

This change order is for the following scope of work:

- Additional silt fencing beyond the originally quoted project documents.
- Silt fence extension of 184 linear feet at \$7.53 per ft to install.
- -\$300 deducted for use of Town's gravel.
- Supervision and coordination included.

I confirm that my action here represents my electronic signature and is binding.

Signature: _____

Date: _____

Print Name: _____



Agenda Item – Town Council

Meeting Date: April 6, 2026

Agenda Item #: 8-E

Department/Agency: Finance

Subject Matter: Amend Capital Project Ordinance for Sunnyside Inclusive Playground Project

Department Head's Comments/Recommendation: N/A

Town Manager's Comments/Recommendation: Recommend Approval

The request is to amend the Capital Project Ordinance for the Sunnyside Inclusive Playground Project in the amount of \$1,700 as noted under Change Order 1 to relocate the waste line and Change Order 2 in the amount of \$1,502.00. The total project cost with this amendment is \$2,037,437.06 with a \$500,000 reimbursement under the PARTF Grant anticipated in the fall.

Suggested Motion: If favorable, approve the capital project ordinance for the Sunnyside Inclusive Playground Project and required budget amendment, as presented.

Attachments: Yes X No ___

Action Taken: _____

CAPITAL PROJECT ORDINANCE AMENDMENT
SUNNYSIDE (WHITMIRE) INCLUSIVE PLAYGROUND PROJECT

April 6, 2026

BE IT ORDAINED by the Town Council of the Town of Franklin, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance amendment is hereby adopted:

Section 1. The project authorized is the capital improvements Sunnyside (Whitmire) Inclusive Playground Project to be financed by the use of General Fund funds as well as Part F Grant funds.

Section 2. The following amounts are appropriated for this project:

Construction/Installation	\$	1,395,900.50
<u>Materials</u>	<u>\$</u>	<u>641,536.56</u>
Project Total:	\$	2,037,437.06

Section 3. The following revenues are anticipated to be available to complete this project:

Proceeds from General Fund	\$	1,537,437.06
Proceeds from PART F Funds	\$	500,000.00

Section 4. The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements of the lending agency and federal regulations. The term of the bond resolution also shall be met.

Section 5. Funds may be advanced from the General Fund Budget for the purpose of making payments as due. Disbursement requests shall be made to the grantor agency in an orderly and timely manner.

Section 6. The Finance Officer is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and on the total grant revenues received or claimed.

Section 7. Copies of this capital project ordinance amendment shall be furnished to the Clerk of the Governing Board, the Town Manager, and to the Finance Officer for direction in carrying out this project.

Adopted this 6th day of April, 2026.

(Seal)

Mayor _____

Attest:

Clerk: _____



Agenda Item – Town Council

Meeting Date: April 6, 2026

Agenda Item #: 8-F

Department/Agency: Streets

Subject Matter: Five-year Contract with Genoptic Smart Displays

Department Head's Comments/Recommendation: Recommend Approval.

Town Manager's Comments/Recommendation: Recommend Approval.

This is for a five-year license renewal for the software from Genoptic Smart Displays for the LED screen obtained with Cares Act funds during the pandemic. The total cost is \$549.00.

The amount is within the threshold for the Town Manager's signature; however, due to the fact that this is a multi-year contract, the Town Council must approve.

Suggested Motion: If favorable – approve the five-year contract with Genoptic Smart Displays as presented.

Attachments: Yes X No

Action Taken: _____

Genoptic Smart Displays Inc.
6000 – 72 Avenue S.E., Suite #18
Calgary AB T2C 5C3
+18669897446
admin@genopticsmartdisplays.com
http://genopticsmartdisplays.com/
GST/HST Registration No.:
857145593RT0001



INVOICE

BILL TO

Town of Franklin
PO Box 1479
Franklin NC 28744

SHIP TO

Town of Franklin
PO Box 1479
Franklin NC 28744

INVOICE # 61449

DATE 2026-02-12

DUE DATE 2026-02-12

TERMS Due on receipt

SALES REP

John Cape

DESCRIPTION	QTY	RATE	AMOUNT
Charges			
Videostar License Renewal 7A5C5 - 5BBB3 - 041DA - 7525A - 18EA9 - 894AF - 3B170 - 5	1	549.00	549.00
SUBTOTAL			549.00
TOTAL			549.00
BALANCE DUE			USD 549.00

The preferred method of payment is by Wire Transfer to the following account:

Bank Name: Royal Bank of Canada (RBC)
Bank Address: 339 - 8th Avenue S.W. Calgary, AB T2P 1C4
Swift Code: Royccat2 ABA: 021000021
Intermediary Bank: JP Morgan Chase
Swift Code CHASUS33 CHIPS UID 055253
Bank No: 003 Branch No 00009 Account No: 4011987
Beneficiary Account Name: Genoptic Smart Displays Inc.

Cheque Payments can take up to 15 business days to clear and for funds to become available.

Please note if paying by credit card a 2% administration fee will be applied.

Payment Terms & Late Payment Interest:

Payment is due within 10 days from the invoice date. Interest will be charged on overdue amounts at a rate of 2.0% per month (24.0% per annum), calculated monthly and not in advance, starting the day after the due date. We reserve the right to charge collection fees or suspend services for accounts in arrears.



Agenda Item – Town Council

Meeting Date: April 6, 2026

Agenda Item #: 8-G

Department/Agency: Fire

Subject Matter: Approve Purchase of Equipment

Department Head's Comments/Recommendation: Recommend Approval.

Town Manager's Comments/Recommendation: Recommend Approval.

At the February 9, 2026 meeting, Town Council approved the appropriation of donation funds and fund balance in the amount of \$58,940 for the purchase of equipment for the new fire truck that is projected to be delivered in June 2026.

As the equipment quoted is above the Town Manager's signature threshold, the Town Council must approve the purchase of the equipment. There were three quotes obtained for the equipment and each is attached. The lowest quote is from North American Fire Equipment for \$42,199.63.

Suggested Motion: If favorable – approve the purchase of equipment as presented.

Attachments: Yes X No

Action Taken: _____



North America Fire Equip. Inc.
 D.B.A. NAFECO
 P.O. Box 2928
 Decatur, AL 35602-2928
 (800) 628-6233

Quotation

Q3126022365743

Date: 2026-02-23
Expires: 2026-03-25
FOB:

Customer Number: FRA325
 Customer Information: TOWN OF FRANKLIN
 Address: FRANKLIN FIRE & RESCUE
 49 MAPLE STREET
 FRANKLIN, NC 28734

Attention: Gabe McKay
 Phone: 8285512332
 Email: gmckay@franklinnc.com
 Prepared By: Steve Anderson

Qty	Item #	Description	Each	Total
10	DP17-1000-50W-ARN	Key Combat Ready Hose, 1.75" 50', White, 1.5" Alum NST Cplg	\$301.26	\$3,012.60
8	DP17-1000-50O-ARN	Key Combat Ready Hose, 1.75" 50', Orange 1.5" NST Couplings	\$301.26	\$2,410.08
12	DP30RX50-800ECO	Key Fire Hose, 3.0" x 50' Red, DJ, ECO, 800 PSI, 2.5"NH	\$291.43	\$3,497.16
3	04XD012F	ELKHART BRASS XD CHIEF NOZZLE 11.5 175/50 (WHITE) W/PISTOL GRIP SEE CONFIGURATOR FOR MORE INFO	\$992.68	\$2,978.04
1	04XD012F	ELKHART BRASS XD CHIEF NOZZLE 11.5 175/50 (ORANGE) PISTOL GRIP SEE CONFIGURATOR FOR MORE INFO	\$992.68	\$992.68
1	04XD020F	ELKHART BRASS XD CHIEF NOZZLE 2.5 250/50 (GREEN) PISTOL GRIP	\$1,176.83	\$1,176.83
1	0069XD0F	ELKHART BRASS XD SHUTOFF 2.5 " (GREEN)	\$654.27	\$654.27
1	66554007	ELKHART BRASS 185-XD SMOOTH BORE TIP	\$226.82	\$226.82
1	04XD0F01	ELKHART BRASS XD CHIEF NOZZLE 1.0 60/100 (RED) W/PISTOL GRIP	\$1,064.63	\$1,064.63
1	DP17-1000	KEY FIR HOSE COMBAT READY 1.75X8FT (ORNAGE)	\$38.67	\$38.67
1	DP17-1000	KEY FIRE HOSE COMBAT READY 1.75"x 8' (WHITE)	\$38.67	\$38.67
1	8296	Elkhart RAM XD Monitor Only	\$2,895.29	\$2,895.29
1	8296-MB	Elkhart RAM XD Mounting Bracket	\$215.17	\$215.17
1	03476201	Elkhart 282-A Mini Stream Shaper 2.5" x 2.5"	\$232.94	\$232.94
1	LMLBE50S6	Elkhart 1902L Low Profile XD Intake Valve Left	\$2,450.59	\$2,450.59
1	S36S56	Kochek Adapter 5.0" Storz X 6.0" MNST	\$175.34	\$175.34
1	PB-30	Fire Hooks Pro Bar 30" Length	\$245.88	\$245.88
			Subtotal	\$42,199.63
			Freight	TBD
			Tax	\$2,848.48
			Total	\$45,048.11

Qty	Item #	Description	Each	Total
1	KTKIT	Firehooks K-Tool Kit	\$169.42	\$169.42
1	SLL-8-36	Leatherhead #8 Sledge Hi Viz Lime 36" Handle	\$60.77	\$60.77
1	PAL-6	Leatherhead Pick Axe, 6lb 36" HiViz, FG,Lime Reflective Tape	\$73.81	\$73.81
1	FAL-6	Leatherhead Axe, 6 Lb Flat Fiberglass Head Hi-Viz Lime	\$71.50	\$71.50
2	GEORGIA-	GEORGIA HOOK	\$168.29	\$336.58
2	A411	Amerex 20# ABC Extinguisher, w/ Wall Bracket (10A:120B:C)	\$163.40	\$326.80
2	240	Amerex Extinguisher, Water 2.5 Gallon Pressurized	\$162.60	\$325.20
1	241-125	Elkhart Brass 1.5" Inline Foam Eductor, 125 GPM	\$917.68	\$917.68
1	03976301	Elkhart XD Mid-Range Foam Tube Expansion Tube Short	\$571.88	\$571.88
4	75712	Streamlight Stinger LED DC charger	\$114.82	\$459.28
4	75933	Safety Wand (red)	\$5.48	\$21.92
1	AUTO X KIT A	TURTLE TILE PLASTIC CRIBBING KIT	\$1,129.03	\$1,129.03
2	36R2525	Kochek Adapter, 2.5" MNST x 2.5" MNST	\$32.40	\$64.80
2	35R2525	Kochek Adapter 2.5" F-NH x 2.5" F-NH, Swivel	\$88.35	\$176.70
2	X86A	Elkhart Hydrant Gate Valve, Screw-Type, 2.5"F x 2.5" M	\$560.00	\$1,120.00
1	02507101	ELKHART GATED WYE 2.5 X 2 1.5 OUTLETS ALUMINUM HANDLES	\$368.82	\$368.82
1	37R2515	Kochek Adapter 2.5" FNST x 1.5" MNST	\$51.15	\$51.15
1	37R25G	Kochek Adapter, 2.5" FNST x .75 MGHT	\$45.25	\$45.25
2	K45-3	Kochek Wrenches w/ Holder, Set of (1) K05 (2) K01	\$185.78	\$371.56
1	KS34	Kochek Storz Wrenches w/ Holder, Set of 4	\$203.06	\$203.06
10	1004-Y	PAC Handlelok Mount Yellow Strap	\$39.00	\$390.00
1	K5010-12-Y	PAC Sledge Hanger-Pocket Kit, 10 LB, 12 LB, Yellow Strap	\$83.02	\$83.02
1	K5029-1	PAC Bolt Cutter Mounting Kit	\$48.16	\$48.16
1	K5011	PAC Hanger/Pocket Kit, Flathead Axe, Black Strap	\$107.05	\$107.05
1	K5012-B	PAC PICKHEAD AXE HANGER POCKET KIT	\$133.51	\$133.51
1	1042-2D	PAC 2.5" Dual Adapter Lok (2 Double Male & 2 Double Female)	\$62.29	\$62.29
4	1070	PAC Jumbo Lock Yellow	\$82.08	\$328.32
2	MM1501C	Kochek Mounting Plate 1.5", Chrome	\$84.75	\$169.50
4	MM2501C	Kochek Mounting Plate 2.5", Chrome	\$51.90	\$207.60
4	90950	Streamlight Survivor X Light, Alkaline Model, Orange	\$78.83	\$315.32
10	PSV188R	XTREME 5-POINT BREAKAWAY PUBLIC SAFETY VEST WITH (FRANKLIN FIRE) 2" LETTERS WITH FIRE BEING CENTERED UNDER FRANKLIN	\$29.39	\$293.90
2	T1000	Yellow Barricade Tape "Fireline Do Not Cross",	\$15.83	\$31.66
1	SK200COR	PMI Skedco Stretcher System w/ Cobra Buckle-Orange	\$806.88	\$806.88
1	285-MB	Elkhart Hose Clamp Mounting Bracket	\$76.50	\$76.50
			Subtotal	\$42,199.63
			Freight	TBD
			Tax	\$2,848.48
			Total	\$45,048.11

Qty	Item #	Description	Each	Total
1	S54R545	Kochek Swivel Adapter 5.0" Stz x 4.5" FNST	\$209.70	\$209.70
1	54R445	KOCHEK REDUCER 4.5 MALE X 4.0" FEMALE	\$161.40	\$161.40
1	DP20-1000	COMBAT READY 2.5" X 16' (GREEN)	\$96.37	\$96.37
2	GLV-0001-00	Poly-Glove Box (Dyna-Med)	\$170.38	\$340.76
1	GEN-0004-00	Genesis 22-54-SL3 Ram Tilt-N-Deploy Mount	\$950.24	\$950.24
1	GEN-0018-00	Genesis SL3-S54 Spreader Tilt-N-Deploy Mount	\$950.24	\$950.24
1	GEN-0013-00	Genesis SL3-C236 Changeable Blade Cutter Tilt-N-Deploy Mount	\$950.24	\$950.24
1	MBB-0007-00	Personal Map Book Box Organizer	\$808.66	\$808.66
3	FCD-0020-00	Cup/Drink Caddy	\$84.75	\$254.25
1	EQM-0010-00	K-Tool Pocket Mount	\$246.71	\$246.71
1	BS60-2	Kochek Big Water Barrel Stainer, 6" NH	\$412.15	\$412.15
1	DP30WX25-800ECO	Key Fire Hose, 3.0" x 25', White, DJ, ECO, 800 PSI, 2.5"	\$189.77	\$189.77
1	SMLBE50S6	Elkhart 1902S Straight XD Intake Valve Left	\$2,404.71	\$2,404.71
1	00639001	Elkhart ST-197-A Stacked Tips 2.5"NH, 1 1/4", 1 3/8", 1 1/2"	\$453.53	\$453.53
4	DP25-1000-50G-ARN	Key Combat Ready Hose, 2.5" 50', Green, 2.5" NST Alum Cplg	\$386.58	\$1,546.32
			Subtotal	\$42,199.63
			Freight	TBD
			Tax	\$2,848.48
			Total	\$45,048.11

freight to be determined

Thank you for your business!

NOTE: All accounts are subject to sales tax charges unless a valid state exempt certificate is on file with NAFECO, or provided at the time of the order.

If you have any questions concerning this quote, please call our number listed above.

Visit Us On The Internet At: nafeco.com

Mailing: P.O. Box 2928, Physical: 2601 Beltline Road Decatur, AL 35602-2928, (800) 628-6233



QUOTATION

TO: **Franklin Fire and Rescue**
 49 Maple Street
 Franklin, NC 28734

Gabe McKay
 828-551-2332
 gmckay@franklinnc.com

2/25/26

MTS0225963951

Quantity	Catalog No.	Description	Unit Cost	Total Cost
10	DP17-1000-50W-ARN	Key Combat Ready Hose, 1.75" 50', White, 1.5" Alum NST Cplg	\$358.00	\$3,580.00
8	DP17-1000-50O-ARN	Key Combat Ready Hose, 1.75" 50', Orange 1.5" NST Cplg	\$358.00	\$2,864.00
12	DP30RX50-800ECO	Key Fire Hose, 3.0" x 50' Red, DJ, ECO, 800 PSI, 2.5"NH	\$341.00	\$4,092.00
3	04XD012F	ELKHART BRASS XD CHIEF NOZZLE 11.5 175/50 (WHITE)	\$1,210.00	\$3,630.00
1	04XD012F	ELKHART BRASS XD CHIEF NOZZLE 11.5 175/50 (ORANGE) PISTOL GRIP	\$1,210.00	\$1,210.00
1	04XD020F	ELKHART BRASS XD CHIEF NOZZLE 2.5 250/50 (GREEN) PISTOL GRIP	\$1,430.00	\$1,430.00
1	0069XD0F	ELKHART BRASS XD SHUTOFF 2.5 " (GREEN)	\$825.00	\$825.00
1	66554007	ELKHART BRASS 185-XD SMOOTH BORE TIP	\$330.00	\$330.00
1	04XD0F01	ELKHART BRASS XD CHIEF NOZZLE 1.0 60/100 (RED) W/PISTOL GRIP	\$1,375.00	\$1,375.00
1	DP17-1000	KEY FIRE HOSE COMBAT READY1.75X8FT (ORANGE)	\$55.00	\$55.00

1	DP17-1000	KEYFIRE HOSE COMBAT READY1.75"x 8' (WHITE)	\$55.00	\$55.00
1	8296	Elkhart RAM XD Monitor Only	\$3,520.00	\$3,520.00
1	8296-MB	Elkhart RAM XD Mounting Bracket	\$286.00	\$286.00
1	3476201	Elkhart 282-A Mini Stream Shaper 2.5" x 2.5"	\$303.00	\$303.00
1	LMLBE50S6	Elkhart 1902L Low Profile XD Intake Valve Left	\$3,025.00	\$3,025.00
1	S36S56	Kochek Adapter 5.0" Storz X 6.0" MNST	\$220.00	\$220.00
1	PB-30	Fire Hooks Pro Bar 30" Length	\$308.00	\$308.00
1	KTKIT	Firehooks K-Tool Kit	\$220.00	\$220.00
1	SLL-8-36	Leatherhead #8 Sledge Hi Viz Lime 36" Handle	\$94.00	\$94.00
1	PAL-6	Leatherhead Pick Axe, 6lb 36" HiViz, FG,Lime Reflective Tape	\$110.00	\$110.00
1	FAL-6	Leatherhead Axe, 6 Lb Flat Fiberglass Head Hi-Viz Lime	\$116.00	\$116.00
2	GEORGIA-	GEORGIA HOOK	\$226.00	\$452.00
2	A411	Amerex 20# ABC Extinguisher, w/ Wall Bracket (10A:120B:C)	\$204.00	\$408.00
2	240	Amerex Extinguisher, Water 2.5 Gallon Pressurized	\$204.00	\$408.00
1	241-125	Elkhart Brass 1.5" Inline Foam Eductor, 125 GPM	\$1,210.00	\$1,210.00
1	3976301	Elkhart XD Mid- Range Foam Tube Expansion Tube Short	\$798.00	\$798.00
4	75712	Streamlight Stinger LED DC charger	\$149.00	\$596.00
4	75933	Safety Wand (red)	\$8.00	\$32.00

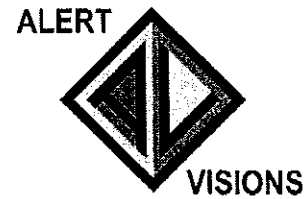
1	AUTO X KIT A	TURTLE TILE PLASTIC CRIBBING KIT	\$1,485.00	\$1,485.00
2	36R2525	Kochek Adapter, 2.5" MNST x 2.5" MNST	\$50.00	\$100.00
2	35R2525	Kochek Adapter 2.5" F-NH x 2.5" F-NH, Swivel	\$127.00	\$254.00
2	X86A	Elkhart Hydrant Gate Valve, Screw-Type, 2.5" F x 2.5" M	\$814.00	\$1,628.00
1	2507101	ELKHART GATED WYE 2.5 X 2 1.5 OUTLETS ALUMINUM HANDLES	\$462.00	\$462.00
1	37R2515	Kochek Adapter 2.5" FNST x 1.5" MNST	\$72.00	\$72.00
1	37R25G	Kochek Adapter, 2.5" FNST x .75 MGHT	\$66.00	\$66.00
2	K45-3	Kochek Wrenches w/ Holder, Set of (1) K05 (2) K01	\$242.00	\$484.00
1	KS34	Kochek Storz Wrenches w/ Holder, Set of 4	\$270.00	\$270.00
10	1004-Y	PAC Handlelok Mount Yellow Strap	\$52.00	\$52.00
1	K5010-12-Y	PAC Sledge Hanger-Pocket Kit, 10 LB, 12 LB, Yellow Strap	\$116.00	\$116.00
1	K5029-1	PAC Bolt Cutter Mounting Kit	\$63.00	\$63.00
1	K5011	PAC Hanger/Pocket Kit, Flathead Axe, Black Strap	\$215.00	\$215.00
1	K5012-B	PAC PICKHEAD AXE HANGER POCKET KIT	\$193.00	\$193.00
1	1042-2D	PAC 2.5" Dual Adapter Lok (2 Double Male & 2 Double Female)	\$94.00	\$94.00

4	I070	PAC Jumbo Lock Yellow	\$132.00	\$528.00
2	MM1501C	Kochek Mounting Plate 1.5", Chrome	\$134.00	\$268.00
4	MM2501C	Kochek Mounting Plate 2.5", Chrome	\$72.00	\$288.00
4	90950	Streamlight Survivor X Light, Alkaline Model, Orange	\$116.00	\$464.00
10	PSV188R	XTREME 5- POINT BREAKAWAYPU BLIC SAFETYVEST	\$39.00	\$39.00
2	T1000	Yellow Barricade Tape "Fireline Do Not Cross"	\$23.00	\$46.00
1	SK200COR	PMISkedco Stretcher System w/ Cobra Buckle- Orange	\$1,155.00	\$1,155.00
1	285-MB	Elkhart Hose Clamp Mounting Bracket	\$105.00	\$105.00
1	S54R545	Kochek Swivel Adapter 5.0" Stz x 4.5" FNST	\$270.00	\$270.00
1	54R445	KOCHEK REDUCER 4.5 MALE X 4.0" FEMALE	\$226.00	\$226.00
1	DP20-1000	COMBAT READY2.5" X 16' (GREEN)	\$116.00	\$116.00
2	GLV-0001-00	Poly-Glove Box (Dyna-Med)	\$231.00	\$462.00
1	GEN-0004-00	Genesis 22-54- SL3 Ram Tilt-N- Deploy Mount	\$1,265.00	\$1,265.00
1	GEN-0018-00	Genesis SL3-S54 Spreader Tilt-N- Deploy Mount	\$1,265.00	\$1,265.00
1	GEN-0013-00	Genesis SL3- C236 Changeable Blade Cutter Tilt- N-Deploy Mount	\$1,265.00	\$1,265.00
1	MBB-0007-00	Personal Map Book BoxOrganizer	\$1,100.00	\$1,100.00
3	FCD-0020-00	Cup/Drink Caddy	\$110.00	\$330.00

1	EQM-0010-00	K-Tool Pocket Mount	\$330.00	\$330.00
1	BS60-2	Kochek Big Water Barrel Stainer, 6" NH	\$523.00	\$523.00
1	DP30WX25-800ECO	Key Fire Hose, 3.0" x 25', White, DJ, ECO, 800 PSI, 2.5"	\$275.00	\$275.00
1	SMLBE50S6	Elkhart 1902S Straight XD Intake Valve Left	\$3,190.00	\$3,190.00
1	639001	Elkhart ST-197-A Stacked Tips 2.5" NH, 1 1/4", 1 3/8", 1 1/2"	\$550.00	\$550.00
			Sub-total:	\$48,155.00
			Sales Tax est:	TBD
			Shipping:	TBD
			Grand Total:	\$48,155.00

Prices are FOB: SHIPPING POINT	Signature:
This quotation is firm for 30 days.	
TERMS: NET 30 Days subject to credit approval.	For MTS Safety Products, Inc.

11179 Hopson Road, Suite 2
 Ashland, VA 23005
 Phone: (804) 412-378
 Fax: (804) 752-6100



QUOTATION

To: Franklin Fire and Rescue
 49 Maple Street
 Franklin, NC 28734

Quote Number: AV845698022526

Date: 02/25/26

Terms: NET 30

Expires: 30 Days

F.O.B.: Ship Point

Attention: Gabe McKay

Phone: 828-551-2332

Fax: N/A

Email: gmckay@franklinnc.com

Est. Delivery ARO: TBD

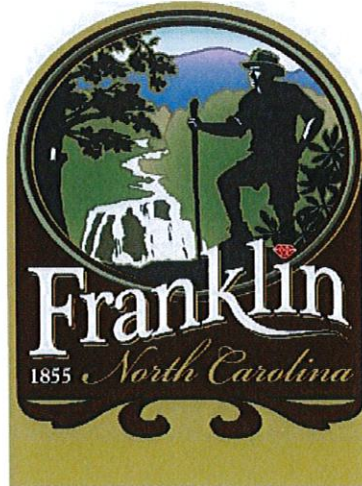
Prepared By: Lenny Carter

Qty.	Item #	Description	Each	Total
10	DP17-1000-50W-ARN	Key Combat Ready Hose, 1.75" 50', White, 1.5" Alum NST Cplg	\$325.00	\$3,250.00
8	DP17-1000-50O-ARN	Key Combat Ready Hose, 1.75" 50', Orange 1.5" NST Cplg	\$325.00	\$2,600.00
12	DP30RX50-800ECO	Key Fire Hose, 3.0" x 50' Red, DJ, ECO, 800 PSI, 2.5"NH	\$310.00	\$3,720.00
3	04XD012F	ELKHART BRASS XD CHIEF NOZZLE 11.5 175/50 (WHITE) W/PISTOL GRIP	\$1,100.00	\$3,300.00
1	04XD012F	ELKHART BRASS XD CHIEF NOZZLE 11.5 175/50 (ORANGE) PISTOL GRIP	\$1,100.00	\$1,100.00
1	04XD020F	ELKHART BRASS XD CHIEF NOZZLE 2.5 250/50 (GREEN) PISTOL GRIP	\$1,300.00	\$1,300.00
1	0069XD0F	ELKHART BRASS XD SHUTOFF 2.5 " (GREEN)	\$750.00	\$750.00
1	66554007	ELKHART BRASS 185-XD SMOOTH BORE TIP	\$300.00	\$300.00
1	04XD0F01	ELKHART BRASS XD CHIEF NOZZLE 1.0 60/100 (RED) W/PISTOL GRIP	\$1,250.00	\$1,250.00
1	DP17-1000	KEY FIRE HOSE COMBAT READY 1.75X8FT (ORANGE)	\$50.00	\$50.00
1	DP17-1000	KEY FIRE HOSE COMBAT READY 1.75"x 8' (WHITE)	\$50.00	\$50.00
1	8296	Elkhart RAM XD Monitor Only	\$3,200.00	\$3,200.00
1	8296-MB	Elkhart RAM XD Mounting Bracket	\$215.17	\$260.00
1	3476201	Elkhart 282-A Mini Stream Shaper 2.5" x 2.5"	\$275.00	\$275.00
1	LMLBE50S6	Elkhart 1902L Low Profile XD Intake Valve Left	\$2,750.00	\$2,750.00
1	S36S56	Kochek Adapter 5.0" Storz X 6.0" MNST	\$200.00	\$200.00
1	PB-30	Fire Hooks Pro Bar 30" Length	\$280.00	\$280.00
1	KTKIT	Firehooks K-Tool Kit	\$200.00	\$200.00
1	SLI-8-36	Leatherhead #8 Sledge Hi Viz Lime 36" Handle	\$85.00	\$85.00
1	PAL-6	Leatherhead Pick Axe, 6lb 36" HiViz, FG, Lime Reflective Tape	\$100.00	\$100.00
1	FAL-6	Leatherhead Axe, 6 Lb Flat Fiberglass Head Hi-Viz Lime	\$105.00	\$105.00
2	GEORGIA-	GEORGIA HOOK	\$205.00	\$410.00
2	A411	Amerex 20# ABC Extinguisher, w/ Wall Bracket (10A:120B:C)	\$185.00	\$370.00
2	240	Amerex Extinguisher, Water 2.5 Gallon Pressurized	\$185.00	\$370.00

1	241-125	Elkhart Brass 1.5" Inline Foam Eductor, 125 GPM	\$1,100.00	\$1,100.00
1	3976301	Elkhart XD Mid-Range Foam Tube Expansion Tube Short	\$725.00	\$725.00
4	75712	Streamlight Stinger LED DC charger	\$135.00	\$540.00
4	75933	Safety Wand (red)	\$7.00	\$28.00
1	AUTO X KIT A	TURTLE TILE PLASTIC CRIBBING KIT	\$1,350.00	\$1,350.00
2	36R2525	Kochek Adapter, 2.5" MNST x 2.5" MNST	\$45.00	\$90.00
2	35R2525	Kochek Adapter 2.5" F-NH x 2.5" F-NH, Swivel	\$115.00	\$230.00
2	X86A	Elkhart Hydrant Gate Valve, Screw-Type, 2.5"F x 2.5" M	\$740.00	\$1,480.00
1	2507101	ELKHART GATED WYE 2.5 X 2 1.5 OUTLETS ALUMINUM HANDLES	\$420.00	\$420.00
1	37R2515	Kochek Adapter 2.5" FNST x 1.5" MNST	\$65.00	\$65.00
1	37R25G	Kochek Adapter, 2.5" FNST x .75 MGHT	\$60.00	\$60.00
2	K45-3	Kochek Wrenches w/ Holder, Set of (1) K05 (2) K01	\$220.00	\$440.00
1	KS34	Kochek Storz Wrenches w/ Holder, Set of 4	\$245.00	\$245.00
10	1004-Y	PAC Handlelok Mount Yellow Strap	\$47.00	\$47.00
1	K5010-12-Y	PAC Sledge Hanger-Pocket Kit, 10 LB, 12 LB, Yellow Strap	\$105.00	\$105.00
1	K5029-1	PAC Bolt Cutter Mounting Kit	\$57.00	\$57.00
1	K5011	PAC Hanger/Pocket Kit, Flathead Axe, Black Strap	\$195.00	\$195.00
1	K5012-B	PAC PICKHEAD AXE HANGER POCKET KIT	\$175.00	\$175.00
1	1042-2D	PAC 2.5" Dual Adapter Lok (2 Double Male & 2 Double Female)	\$85.00	\$85.00
4	1070	PAC Jumbo Lock Yellow	\$120.00	\$480.00
2	MM1501C	Kochek Mounting Plate 1.5", Chrome	\$122.00	\$244.00
4	MM2501C	Kochek Mounting Plate 2.5", Chrome	\$65.00	\$260.00
4	90950	Streamlight Survivor X Light, Alkaline Model, Orange	\$105.00	\$420.00
10	PSV188R	XTREME 5-POINT BREAKAWAYPUBLIC SAFETYVEST	\$35.00	\$35.00
2	T1000	Yellow Barricade Tape "Fireline Do Not Cross"	\$21.00	\$42.00
1	SK200COR	PMISkedco Stretcher System w/ Cobra Buckle-Orange	\$1,050.00	\$1,050.00
1	285-MB	Elkhart Hose Clamp Mounting Bracket	\$95.00	\$95.00
1	S54R545	Kochek Swivel Adapter 5.0" Stz x 4.5" FNST	\$245.00	\$245.00
1	54R445	KOCHEK REDUCER 4.5 MALE X 4.0" FEMALE	\$205.00	\$205.00
1	DP20-1000	COMBAT READY2.5" X 16' (GREEN)	\$105.00	\$105.00
2	GLV-0001-00	Poly-Glove Box (Dyna-Med)	\$210.00	\$420.00
1	GEN-0004-00	Genesis 22-54-SL3 Ram Tilt-N-Deploy Mount	\$1,150.00	\$1,150.00
1	GEN-0018-00	Genesis SL3-S54 Spreader Tilt-N-Deploy Mount	\$1,150.00	\$1,150.00
1	GEN-0013-00	Genesis SL3-C236 Changeable Blade Cutter Tilt-N-Deploy Mount	\$1,150.00	\$1,150.00
1	MBB-0007-00	Personal Map Book BoxOrganizer	\$1,000.00	\$1,000.00
3	FCD-0020-00	Cup/Drink Caddy	\$100.00	\$300.00
1	EQM-0010-00	K-Tool Pocket Mount	\$300.00	\$300.00
1	BS60-2	Kochek Big Water Barrel Stainer, 6" NH	\$475.00	\$475.00
1	DP30WX25-800ECO	Key Fire Hose, 3.0" x 25', White, DJ, ECO, 800 PSI, 2.5"	\$250.00	\$250.00
1	SMLBE50S6	Elkhart 1902S Straight XD Intake Valve Left	\$2,900.00	\$2,900.00
1	639001	Elkhart ST-197-A Stacked Tips 2.5"NH, 1 1/4", 1 3/8", 1 1/2"	\$500.00	\$500.00
			SUBTOTAL	\$43,777.00
			ESTIMATED TAX	TBD
			ESTIMATED FREIGHT	TBD
			TOTAL	\$43,777.00

If you have any questions concerning this quote, please call our number listed above.

Thank you for your business.



Agenda Item – Town Council

Meeting Date: April 6, 2026

Agenda Item #: 8-H

Department/Agency: Administration

Subject Matter: Request approval of Letter of Support for Macon County for PARTF Grant application

Department Head's Comments/Recommendation:

Town Manager's Comments/Recommendation: Recommend Approval

When the Town of Franklin applied for the PARTF Grant in 2024, Macon County Recreation Board provided a letter of support for the application. The Town of Franklin had indicated that when Macon County applied for their grant, a reciprocal letter of support would be provided.

Suggested Motion: If favorable, to approve the Letter of Support for Macon County for the PARTF Grant application.

Attachments: Yes No

Action Taken: _____



TOWN OF FRANKLIN

Post Office Box 1479
Franklin, North Carolina 28744
(828) 524-2516

April 6, 2026

Macon County Parks and Recreation
c/o Seth Adams, Recreation Director
1288 Georgia Road
Franklin, NC 28734

Dear Mr. Adams:

On behalf of the Town of Franklin Town Council, I write this letter of support for the proposed improvements to the Macon County Parks facility located off the Georgia Road and application for the NC Parks and Recreation Trust Fund (PARTF) grant to assist with funding.

The addition of a permanent stage for outdoor performances, reimagined basketball courts with shade and new restrooms will allow for this recreational area to be utilized by a multi-generational audience seeking both active and passive opportunities. Hopefully, this will be an attraction for both citizens and visitors alike. It is important for investments such as this one to help provide recreational opportunities, as well as potential economic impact, for those taking the time to stay and play in Macon County.

The Town Council of the Town of Franklin is in full support of the Macon County Parks and Recreation application for a PARTF Grant to enable these much anticipated and needed improvements to the park and look forward to the positive outcomes that will be shown for Franklin and Macon County.

Sincerely,

Stacy J. Guffey
Mayor



Agenda Item – Town Council

Meeting Date: April 6, 2026

Agenda Item #: 8-I

Department/Agency: Finance

Subject Matter: Contract for Audit Services

Department Head's Comments/Recommendation: Approval

Town Manager's Comments/Recommendation: Recommend Approval of proposed audit contract.

The cost of the audit contract has increased due to:

- Potential for another single book audit requirement due to use of Federal and State grant funds (ARPA and directed grants), and
- the decreasing number of auditors who provide Governmental Audits
- this is an audit of both the Town's finances (\$59,600) and incorporation of the ABC Board financial information and the component unit of the TDA (\$3,600)

Suggested Motion: If favorable, to approve the contract for audit services and execution by Mayor and TDA Chairperson.

Attachments: Yes No

Action Taken: _____

The	Governing Board Town Council
of	Primary Government Unit Town of Franklin, NC
and	Discretely Presented Component Unit (DPCU) (if applicable) Town of Franklin Tourism Development Authority

Primary Government Unit, together with DPCU (if applicable), hereinafter referred to as Governmental Unit(s)

and	Auditor Name Martin Starnes & Associates, CPAs. P.A.
	Auditor Address 730 13th Avenue Drive SE, Hickory NC 28602

Hereinafter referred to as Auditor

for	Fiscal Year Ending 06/30/26	Date Audit Will Be Submitted to LGC 12/31/26
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Must be within six months of FYE

hereby agree as follows:

- The Auditor shall audit all statements and disclosures required by "U.S. Auditing Standards – AICPA (Clarified)," referred to as generally accepted auditing standards (GAAS) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit(s). The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion shall be rendered in relation to (as applicable) the governmental activities, the business-type activities, the aggregate DPCUs, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types). Budgetary comparison information shall be prepared in accordance with applicable GASB standards. Budget-to-actual comparisons at the level of the legally adopted budget ordinance shall be presented as required supplementary information and shall not be included in the basic financial statements. Any other budgetary comparison information shall be presented only as supplementary information for funds required to be budgeted under NCGS Chapter 159, Article 3.
- At a minimum, the Auditor shall conduct the audit and render the report in accordance with GAAS. If the Governmental Unit expended \$100,000 or more in combined Federal and State financial assistance during the reporting period, the Auditor shall perform the audit in accordance with *Generally Accepted Government Auditing Standards (GAGAS)*. The Governmental Unit is subject to federal single audit requirements in accordance with Title 2 US Code of Federal Regulations Part 200 *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart F (Uniform Guidance)* and the State Single Audit Implementation Act. Currently the threshold is \$1,000,000 for federal and state single audits, or such other threshold as applicable for the fiscal year under audit. This audit and all associated audit documentation may be subject to review by federal and State agencies in accordance with federal and State laws, including the staff of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit requires a federal single audit in accordance with the Uniform Guidance (§200.501) the Auditor and Governmental Unit(s) should discuss, in advance of the execution of this contract, the responsibility for submission of the audit and the accompanying data collection form (form SF-FAC) to the Federal Audit Clearinghouse as required under the Uniform Guidance (§200.512) to ensure proper submission.

If the audit and Auditor communication are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC State Board).

3. If an entity is determined to be a component of another government as defined by the group audit standards, the entity's auditor shall make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.

4. This contract contemplates an unmodified opinion being rendered. If during the process of conducting the audit, the Auditor determines that it will not be possible to render an unmodified opinion on the financial statements of the unit, the Auditor shall contact the LGC Staff to discuss the circumstances leading to that conclusion as soon as is practical and before the final report is issued. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.

5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards* (2018 revision or subsequent revisions, as applicable) issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he or she has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of the most recent peer review report to the Governmental Unit(s) and to the Secretary of the LGC prior to the execution of an audit contract. Subsequent submissions of the report are required only upon report expiration or upon the Auditor's receipt of an updated peer review report. If the audit firm receives a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit(s) without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.

If the audit engagement is not subject to *Government Auditing Standards* or if financial statements are not prepared in accordance with U.S. generally accepted accounting principles (GAAP) and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment to this contract or in an amendment.

6. It is agreed that time is of the essence in this contract. All audits are to be performed, and the report of audit submitted to LGC Staff, within six months of fiscal year end. At the time of the execution of this contract, if the parties know that the anticipated submission date of the audit exceeds six months after fiscal year end, a written explanation shall be provided to the Secretary of the LGC on this contract form (see the space provided on Page 7). If it becomes necessary to amend the audit fee or the date that the audit report will be submitted to the LGC, an amended contract along with a written explanation of the change shall be submitted to the Secretary of the LGC for approval.

7. It is agreed that GAAS include a review of the Governmental Unit's (Units') systems of internal control and accounting as they relate to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor shall make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth the Auditor's findings, together with his or her recommendations for improvement. That written report shall include all matters determined to be "significant deficiencies and material weaknesses" in accordance with AU-C §265 "Communicating Internal Control Related Matters Identified in an Audit" of GAAS. The Auditor shall file a copy of that report with the Secretary of the LGC.

For GAAS or *Government Auditing Standards* audits, if an Auditor issues an AU-C §260 report, "Auditor's Communication With Those Charged With Governance," commonly referred to as a "Governance Letter," LGC staff does not require the report to be submitted unless the Auditor cites significant findings or issues from the audit, as defined in AU-C §260 paragraphs 12 - 14. This would include issues such as difficulties encountered during the audit, significant or unusual transactions, uncorrected misstatements, matters that are difficult or contentious for which the Auditor consulted outside the engagement team and, in the Auditor's judgment, are significant and relevant to those charged with governance, and other findings or issues that the Auditor believes are significant and relevant. If matters identified during the audit were required to be reported as described in AU-C §260 paragraphs 12 - 14 and were communicated in a method other than an AU-C §260 letter, the written documentation must be submitted.

8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Approval is also required for the Alternative Compliance Examination Engagement for auditing the Coronavirus State and Local Fiscal Recovery Funds expenditures as allowed by US Treasury. Approval is not required on audit contracts and invoices for system improvements and similar services of a non-auditing nature.
9. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit(s) until the invoice has been approved by the Secretary of the LGC. This also includes any progress billings [G.S. 159-34 and 115C-447]. All invoices for audit work shall be submitted in PDF format to the Secretary of the LGC for approval. The invoice marked 'approved' with approval date shall be returned to the Auditor to present to the Governmental Unit(s) for payment. This paragraph is not applicable to contracts for audits of hospitals.
10. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit(s) shall pay to the Auditor, upon approval by the Secretary of the LGC if required, the fee, which includes any costs the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (federal and state grantor and oversight agencies or other organizations) as required under the Federal Single Audit Act and the State Single Audit Act. This does not include fees for any pre-issuance reviews that may be required by the North Carolina Association of Certified Public Accountants (NCACPA) Peer Review Committee or North Carolina State Board of CPA Examiners (see Paragraph 13).
11. If the Governmental Unit(s) has/have outstanding revenue bonds, the Auditor shall submit to LGC Staff, either in the notes to the audited financial statements or as a separate report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor shall submit to LGC Staff simultaneously with the Governmental Unit's (Units') audited financial statements any other bond compliance statements or additional reports required by the authorizing bond documents, unless otherwise specified in the bond documents.
12. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include, but not be limited to, the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit(s) and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the Governmental Unit(s) or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board upon completion.
13. If the audit firm is required by the Secretary of the Local Government Commission to obtain a pre-issuance review or take corrective action as a result of peer review findings or quality control deficiencies, such corrective action shall be consistent with the authority and requirements of the North Carolina State Board of Certified Public Accountant Examiners, the AICPA Peer Review Program, and established Local Government Commission practice, including the use of report addenda or other remedial measures, as appropriate.

14. In accordance with G.S. 159-34, the Finance Officer of the Unit is responsible for filing the audited financial statements with the Secretary of the Local Government Commission.

The Auditor may upload the audit report and related documents through the LGC's electronic submission system; however, submission shall not be deemed complete until the Finance Officer has reviewed and certified the submission.

The Auditor, Finance Officer, other Unit staff member designated by the Finance Officer, or a third party approved by the Unit may enter all Data Input Report information except the information on the "transmittal doc info" tab. The "transmittal doc info" tab must be completed by the Auditor.

The Finance Officer shall review, approve, and certify the accuracy and completeness of the Data Input Report (DIR) in the LGC's LOGOS system prior to LGC review, regardless of whether the DIR is prepared by the Auditor or the Unit.

Finance Officer certification is required for any corrected or revised submissions.

Finance Officer certification of the DIR shall be completed in a timely manner following notification that the DIR is ready for review and within time frames prescribed by the LGC. Failure to complete certification in a timely manner may result in the audit being considered late due to unit action rather than auditor performance.

The Auditor shall conduct the audit in accordance with generally accepted auditing standards and shall ensure that the financial statements are prepared in accordance with generally accepted accounting principles as of the fiscal year end. Budget-to-actual comparisons at the level of the legally adopted budget ordinance shall be presented in required supplementary information, separate from the basic financial statements, and shall not be included in the audit opinion. The Auditor shall confirm that such information reconciles to the financial statements and is consistent with applicable accounting guidance and any LGC reporting requirements.

The Finance Officer shall certify in a timely manner that all data inputted in LOGOS used for preparation of the financial statements and required supplementary information is complete and accurate.

For audits of units other than hospitals, the audit report should be submitted when (or prior to) submitting the final invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the LGC by any interested parties. Any subsequent revisions to these reports shall be sent to the Secretary of the LGC. These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and for other lawful purposes of the Governmental Unit(s) without requiring consent of the Auditor. If the LGC Staff determines that corrections need to be made to the Governmental Unit's (Units') financial statements and/or the compliance section, those corrections shall be provided within three business days of notification unless another deadline is agreed to by LGC Staff.

15. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the Secretary of the LGC, this contract may be modified or amended to include the increased time, compensation, or both as may be agreed upon by the Governing Board and the Auditor.

16. If an approved contract needs to be modified or amended for any reason, the change shall be made in writing and preaudited if the change includes a change in audit fee (preaudit requirement does not apply to hospitals). This amended contract shall be completed in full, including a written explanation of the change, signed and dated by all original parties to the contract. It shall then be submitted to the Secretary of the LGC for approval. No change to the audit contract shall be effective unless approved by the Secretary of the LGC.

17. A copy of the engagement letter, issued by the Auditor and signed by both the Auditor and the Governmental Unit(s), shall be attached to this contract, and except for fees, work, and terms not related to audit services, shall be incorporated by reference as if fully set forth herein as part of this contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract shall take precedence. Engagement letter terms that conflict with the contract are deemed to be void unless the conflicting terms of this contract are specifically deleted in Paragraph 30 of this contract. Engagement letters containing indemnification clauses shall not be accepted by LGC Staff.

18. Special provisions should be limited. Please list any special provisions in an attachment.

19. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in The Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU shall be named along with the primary government on this audit contract. DPCU Board approval date, signatures from the DPCU Board chairman and Finance Officer also shall be included on this contract.

20. The contract shall be executed, preaudited (preaudit requirement does not apply to hospitals) and physically signed by all parties including Governmental Unit(s) and the Auditor, then submitted in PDF format to the Secretary of the LGC.

21. The contract is not valid until it is approved by the Secretary of the LGC. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.

22. Retention of Client Records: Auditors are subject to the NC State Board of CPA Examiners' Retention of Client Records Rule 21 NCAC 08N .0305 as it relates to the provision of audit and other attest services, as well as non-attest services. Clients and former clients should be familiar with the requirements of this rule prior to requesting the return of records.

23. This contract may be terminated at any time by mutual consent and agreement of the Governmental Unit(s) and the Auditor, provided that (a) the consent to terminate is in writing and signed by both parties, (b) the parties have agreed on the fee amount which shall be paid to the Auditor (if applicable), and (c) no termination shall be effective until approved in writing by the Secretary of the LGC.

24. The Governmental Unit's (Units') failure or forbearance to enforce, or waiver of, any right or an event of breach or default on one occasion or instance shall not constitute the waiver of such right, breach or default on any subsequent occasion or instance.

25. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.

26. E-Verify. The Auditor shall comply with the requirements of NCGS Chapter 64 Article 2. Further, if the Auditor utilizes any subcontractor(s), Auditor shall require such subcontractor(s) to comply with the requirements of NCGS Chapter 64, Article 2.

27. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct and *Government Auditing Standards, 2018 or 2024 Revision* (as applicable). Preparing financial statements in their entirety shall be deemed a "significant threat" requiring the Auditor to apply safeguards sufficient to reduce the threat to an acceptable level. If the Auditor cannot reduce the threats to an acceptable level, the Auditor cannot complete the audit. If the Auditor is able to reduce the threats to an acceptable level, the documentation of this determination, including the safeguards applied, must be included in the audit workpapers.

All non-attest service(s) being performed by the Auditor that are necessary to perform the audit must be identified and included in this contract. The Governmental Unit shall designate an individual with the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the services and accept responsibility for the results of the services performed. If the Auditor is able to identify an individual with the appropriate SKE, the Auditor must document and include in the audit workpapers how the Auditor reached that conclusion. If the Auditor determines that an individual with the appropriate SKE cannot be identified, the Auditor cannot perform both the non-attest service(s) and the audit. See "Fees for Audit Services" page of this contract to disclose the person identified as having the appropriate SKE for the Governmental Unit.

28. **Applicable to audits with fiscal year ends of June 30, 2021 and later.** The Auditor shall present the audited financial statements including any compliance reports to the Government Unit's Governing Board or audit committee in an official meeting in open session as soon as the audited financial statements are available but not later than 45 days after the submission of the audit report to the Secretary of the LGC. The Auditor's presentation to the Governing Board or audit committee shall include:

- a) the description of each finding, including all material weaknesses and significant deficiencies, as found by the Auditor, and any other issues related to the internal controls or fiscal health of the Government Unit as disclosed in the management letter, the Single Audit or Yellow Book reports, or any other communications from the Auditor regarding internal controls as required by current auditing standards;
- b) the status of the prior year audit findings;
- c) the values of Financial Performance Indicators based on information presented in the audited financial statements; and
- d) notification to the Governing Board that the Governing Board shall develop a "Response to the Auditor's Findings, Recommendations, and Fiscal Matters," if required under Rule 20 NCAC 03 .0508.

29. Information based on the audited financial statements shall be submitted to the Secretary of the LGC through the LGC's LOGOS system, including completion of the Data Input Report (DIR). Submission is not complete and shall not be accepted by the LGC until the Finance Officer has reviewed and certified the DIR in accordance with Paragraph 14 of this contract.

30. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted (See Paragraph 17 for clarification).

31. The process for submitting contracts, audit reports and invoices is subject to change. Auditors and Units should use the submission process and instructions in effect at the time of submission. Refer to the N.C. Department of State Treasurer website at <https://www.nctreasurer.com/state-and-local-government-finance-division/local-government-commission/submitted-your-audit>.

32. All communications regarding audit contract requests for modification or official approvals will be sent to the email addresses provided on the signature pages that follow.

33. **Applicable to audits with fiscal year ends of June 30, 2025, and later.** The Unit authorizes the LGC to grant access to the LGC's LOGOS system, including the Data Input Report (DIR), to employees of the contracted audit firm who are associated with and acting on behalf of the firm for purposes of performing audit and reporting services under this contract. Such access shall be limited to the scope necessary to perform contracted services and shall not relieve the Auditor or the Unit of their respective responsibilities under this contract.

34. Changes or edits to the text of this contract form are not permitted, except for the Secretary's authority to revise or update this contract form pursuant to LGC Rule 20 NCAC 03. 0502.

For contracts with an anticipated audit submission date exceeding six months after fiscal year end, please use this space to explain the reason for the late submission, as required by Paragraph 6 of this contract form:

FEES FOR AUDIT SERVICES

1. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct (as applicable) and *Government Auditing Standards, 2018 Revision*. Refer to Paragraph 27 of this contract for specific requirements. The following information must be provided by the Auditor; contracts presented to the LGC without this information will be not be approved.

Financial statements were prepared by: Auditor Governmental Unit Third Party

If applicable: The individual at the Governmental Unit designated to have the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the non-attest services and accept responsibility for the results of these services:

Name:	Title and Unit / Company:	Email Address:
Sarah Bishop	Finance Officer, Town of Franklin	sbishop@franklinnc.com

OR Not Applicable (Identification of SKE Individual on the LGC-205 Contract is not applicable for GAAS-only audits or audits with FYEs prior to June 30, 2020.)

2. Fees may not be included in this contract for work performed on Annual Financial Information Reports (AFIRs), Form 990s, or other services not associated with audit fees and costs. Such fees may be included in the engagement letter but may not be included in this contract or in any invoices requiring approval of the LGC. See Paragraphs 8 and 13 for details on other allowable and excluded fees.

3. The audit fee information included in the table below for both the Primary Government Fees and the DPCU Fees (if applicable) should be reported as a specific dollar amount of audit fees for the year under this contract. If any language other than an amount is included here, the contract will be returned to the audit firm for correction.

4. Prior to the submission of the completed audited financial report and applicable compliance reports subject to this contract, or to an amendment to this contract (if required) the Auditor may submit interim invoices for approval for services rendered under this contract to the Secretary of the LGC, not to exceed 75% of the billings for the Unit's last annual audit that was submitted to the Secretary of the LGC. All invoices for services rendered in an audit engagement as defined in Rule 20 NCAC .0503 shall be submitted to the Secretary of the LGC for approval before any payment is made. Payment before approval is a violation of law. (This paragraph not applicable to contracts and invoices associated with audits of hospitals).

Primary Government Unit	Town of Franklin, NC
Audit Fee (financial and compliance if applicable)	\$ 50,700
Fee per Major Program (if not included above)	\$
Additional Fees Not Included Above (if applicable):	
Financial Statement Preparation (incl. notes and RSI)	\$ 8,900
All Other Non-Attest Services	\$
TOTAL AMOUNT NOT TO EXCEED	\$ 59,600

Discretely Presented Component Unit	Town of Franklin Tourism Development Authority
Audit Fee (financial and compliance if applicable)	\$ 3,600
Fee per Major Program (if not included above)	\$
Additional Fees Not Included Above (if applicable):	
Financial Statement Preparation (incl. notes and RSI)	\$
All Other Non-Attest Services	\$
TOTAL AMOUNT NOT TO EXCEED	\$ 3,600

SIGNATURE PAGE

AUDIT FIRM

Audit Firm* Martin Starnes & Associates, CPAs. P.A.	
Authorized Firm Representative (typed or printed)* Amber Y. McGhinnis	Signature* <i>Amber Y. McGhinnis</i>
Date* 03/27/26	Email Address* ameghinnis@msa.cpa

GOVERNMENTAL UNIT

Governmental Unit* Town of Franklin, NC	
Date Governing Board Approved Audit Contract* (Enter date in box to right)	[Redacted]
Mayor/Chairperson (typed or printed)* Stacy Guffey, Mayor	Signature* [Redacted]
Date [Redacted]	Email Address* sguffey@franklinnc.com

Chair of Audit Committee (typed or printed, or "NA") N/A	Signature
Date	Email Address

GOVERNMENTAL UNIT – PREAUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1). Not applicable to hospital contracts.

This instrument has been preaudited in the manner required by The Local Government Budget and Fiscal Control Act or by The School Budget and Fiscal Control Act.

Sum Obligated by This Transaction:	\$ 59,600 [Redacted]
Primary Governmental Unit Finance Officer* (typed or printed) Sarah Bishop, Finance Officer	Signature* [Redacted]
Date of Preaudit Certificate* [Redacted]	Email Address* sbishop@franklinnc.com

SIGNATURE PAGE – DPCU
(complete only if applicable)

DISCRETELY PRESENTED COMPONENT UNIT

DPCU*	
Town of Franklin Tourism Development Authority	
Date DPCU Governing Board Approved Audit Contract* (Enter date in box to right)	
DPCU Chairperson (typed or printed)* Tim Crabtree, Chair	Signature*
Date*	Email Address* timmycrab@hotmail.com

Chair of Audit Committee (typed or printed, or "NA") N/A	Signature
Date	Email Address

DPCU – PREAUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1). Not applicable to hospital contracts.

This instrument has been preaudited in the manner required by The Local Government Budget and Fiscal Control Act or by The School Budget and Fiscal Control Act.

Sum Obligated by this Transaction:	\$ 3,600
DPCU Finance Officer (typed or printed)* Sarah Bishop, Finance Officer	Signature*
Date of Preaudit Certificate*	Email Address* sbishop@franklinnc.com

Remember to print this form, and obtain all required signatures prior to submission.

PRINT

Report on the Firm's System of Quality Control

To the Shareholders of Martin Starnes & Associates, CPAs, P.A. and the Peer Review Committee, Coastal Peer Review, Inc.

We have reviewed the system of quality control for the accounting and auditing practice of Martin Starnes & Associates, CPAs, P.A. (the firm) in effect for the year ended December 31, 2023. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under Government Auditing Standards, including compliance audits under the Single Audit Act and an audit of an employee benefit plan.

As part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Martin Starnes & Associates, CPAs, P.A. in effect for the year ended December 31, 2023, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Martin Starnes & Associates, CPAs, P.A. has received a peer review rating of *pass*.

Dean Dorton Allen Ford, PLLC

Dean Dorton Allen Ford, PLLC

May 10, 2024

Monthly Reports

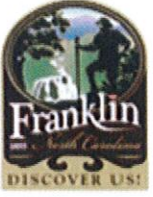
Memo

To: Amie Owens
From: Finance Office
Date: March 31, 2026
Re: Monthly Department Report

Report for March 2026

- ❖ Last month all departments received budget documents to begin preparing budget requests for FY 26-27. This year all budget detail justifications and notes were completed electronically within the accounting software. Expenditure reports for FY 25-26 were also distributed to each department to project expenditures for current year. Completed budgets were due from Department Heads on March 16th. Budget meetings were held March 17th-24th with each department and finance is now working on all budget details to prepare a final budget.
- ❖ Met with Town Manager to finish projecting revenues for current year and to forecast revenues for the upcoming fiscal year. Budget work session with the Board scheduled for April 20th, 2026.
- ❖ **Sales & Use Tax Revenue** received in March 2026 was \$156,963.46 (this is a 1.5% increase of over March 2025). We have currently collected 79.18% of our budgeted collections amount for the current fiscal year with 6 months' worth of revenue left to collect. Projections estimate this revenue will exceed budget this fiscal year, excess amount is TBD.
- ❖ Attached are Budget Reports for an overall view of Revenues and Expenditures for General, Fire, and Water & Sewer Funds at this time.

Sarah R. Bishop
Town of Franklin
Finance Officer
828-524-2516 Ext. 304



Franklin, NC

Budget Report Group Summary

For Fiscal: 2025-2026 Period Ending: 03/31/2026

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 10 - GENERAL FUND						
Revenue	5,603,500.00	7,560,580.91	402,347.17	5,349,533.74	-2,211,047.17	29.24%
Fund: 10 - GENERAL FUND Total:	5,603,500.00	7,560,580.91	402,347.17	5,349,533.74	-2,211,047.17	29.24%
Fund: 28 - FIRE						
Revenue	1,665,257.00	2,395,348.10	36,721.20	1,753,748.77	-641,599.33	26.79%
Fund: 28 - FIRE Total:	1,665,257.00	2,395,348.10	36,721.20	1,753,748.77	-641,599.33	26.79%
Fund: 60 - WATER AND SEWER						
Revenue	5,390,821.79	8,790,176.54	450,395.12	4,136,896.86	-4,653,279.68	52.94%
Fund: 60 - WATER AND SEWER Total:	5,390,821.79	8,790,176.54	450,395.12	4,136,896.86	-4,653,279.68	52.94%
Report Total:	12,659,578.79	18,746,105.55	889,463.49	11,240,179.37	-7,505,926.18	40.04%

Fund Summary

Fund	Original	Current	Period	Fiscal	Variance	Percent
	Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
10 - GENERAL FUND	5,603,500.00	7,560,580.91	402,347.17	5,349,533.74	-2,211,047.17	29.24%
28 - FIRE	1,665,257.00	2,395,348.10	36,721.20	1,753,748.77	-641,599.33	26.79%
60 - WATER AND SEWER	5,390,821.79	8,790,176.54	450,395.12	4,136,896.86	-4,653,279.68	52.94%
Report Total:	12,659,578.79	18,746,105.55	889,463.49	11,240,179.37	-7,505,926.18	40.04%



Franklin, NC

Budget Report Group Summary

For Fiscal: 2025-2026 Period Ending: 03/31/2026

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance		
						Favorable (Unfavorable)	Percent Remaining	
Fund: 10 - GENERAL FUND								
Expense	5,603,500.00	7,560,580.91	337,858.57	3,411,962.58	78,858.54	4,069,759.79	53.83%	
	5,603,500.00	7,560,580.91	337,858.57	3,411,962.58	78,858.54	4,069,759.79	53.83%	
Fund: 28 - FIRE								
Expense	1,665,257.00	2,395,348.10	623,888.58	1,402,889.19	66,857.64	925,601.27	38.64%	
	1,665,257.00	2,395,348.10	623,888.58	1,402,889.19	66,857.64	925,601.27	38.64%	
Fund: 60 - WATER AND SEWER								
Expense	5,390,821.79	8,790,176.54	242,510.97	2,860,157.80	208,222.21	5,721,796.53	65.09%	
	5,390,821.79	8,790,176.54	242,510.97	2,860,157.80	208,222.21	5,721,796.53	65.09%	
Report Total:	12,659,578.79	18,746,105.55	1,204,258.12	7,675,009.57	353,938.39	10,717,157.59	57.17%	

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance	
						Favorable (Unfavorable)	Percent Remaining
10 - GENERAL FUND	5,603,500.00	7,560,580.91	337,858.57	3,411,962.58	78,858.54	4,069,759.79	53.83%
28 - FIRE	1,665,257.00	2,395,348.10	623,888.58	1,402,889.19	66,857.64	925,601.27	38.64%
60 - WATER AND SEWER	5,390,821.79	8,790,176.54	242,510.97	2,860,157.80	208,222.21	5,721,796.53	65.09%
Report Total:	12,659,578.79	18,746,105.55	1,204,258.12	7,675,009.57	353,938.39	10,717,157.59	57.17%

Memo

To: Amie Owens
From: Main Street Program
Date: March 31, 2026
Re: Monthly Department Report

Report for March 2026

- ❖ Sarah Bishop attended the North Carolina Main Street Conference in New Bern, NC along with Devon Dupuis and Mayor Guffey. The conference was a great opportunity to learn about the Main Street Program as well as make great connections in the program field.
- ❖ The town hosted a Main Street walking tour with key partners to contribute to work on the Main Street Transformation Project as well as the Downtown Economic Development plan.

*Sarah R. Bishop
Town of Franklin
Finance Officer
828-524-2516 Ext. 304*

Franklin Fire & Rescue

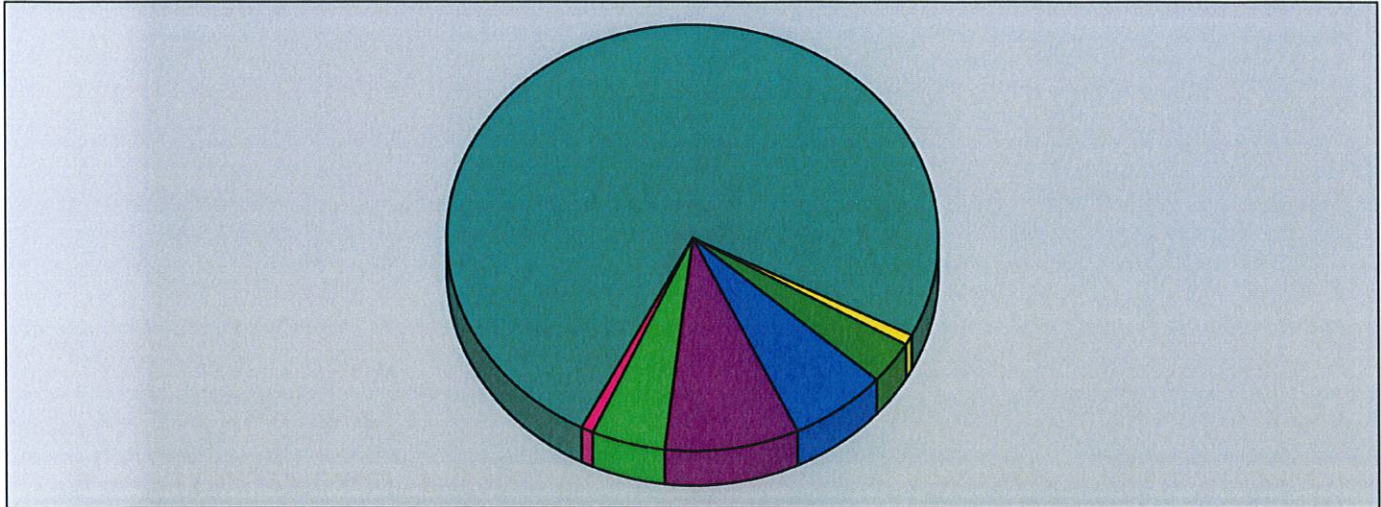
Franklin, NC

This report was generated on 4/1/2026 8:43:33 AM



Major Incident Types by Month for Date Range

Start Date: 03/01/2026 | End Date: 03/31/2026



■ False Alarm & False Call	■ Hazardous Condition (No Fire)	■ Rescue & Emergency Medical Service Incident
■ Fire	■ Overpressure Rupture, Explosion, Overheat(no fire)	■ Service Call
■ Good Intent Call		

INCIDENT TYPE	MAR	TOTAL
False Alarm & False Call	4	4
Fire	8	8
Good Intent Call	11	11
Hazardous Condition (No Fire)	6	6
Overpressure Rupture, Explosion, Overheat(no fire)	1	1
Rescue & Emergency Medical Service Incident	93	93
Service Call	1	1
Total	124	124

Only REVIEWED incidents included



To: Town Council
From: Justin Setser, Land Use Administrator
Date: February 24, 2026 – March 31, 2026
Subject: Planning Monthly Report – March

Boards:

Town Planning Board/BOA: Planning Board and BOA didn't meet in March.

County Planning Board: The county planning board didn't meet in March.

Code Enforcement:

Land Development Permits: (4) permits were issued.

Sign Ordinance: (3) Sign permits were issued. 23 illegal signs have been removed from ROW.

Sign Violations: 201 Highlands Rd- OmniSolution, 33 Depot Industrial Park- Juggernaut/Smoky Mountain Combat & Fitness and 210 Highlands Rd- Wood Fired Grill.

Nuisance Ordinance:

Open Cases: 49 Northside Dr- Trash/debris, 15 Brittany Ln- Trash/debris/appliance, 66 Skylark St- Trash, 73 Collins Ln- Building Materials, 51 Collins Ln- Appliance, 92 Summit Hill Dr Unit #1-Trash/debris, 40 Summit Hill Dr Unit #12- Trash/debris/appliance/building rubbish, 70 Summit Hill Dr Unit #5- Trash/debris, 27 Hillside St- Mattress, 33 Brittany Ln- Animal (Chickens), 549 Lyle St- Appliance and 35 Collins Ln- Trash/debris.

Resolved Cases: 35 Beaver Ln-Trash/debris, 35 Beaver Ln-Animal-Chickens, 152 & 99 Sunset- Trash/debris/tires, 15 Westside Ln- Trash/debris, 40 Summit Hill Dr (multiple units)- Trash/debris/appliance/building rubbish/tires, 12 Baltimore Ave- Trash/debris, 92 Wilson Ave- Trash/tires/building materials, 155 Georgia Rd- Building materials, 222 Love St- Animal (chickens), 222 Love St- Trash/debris, 70 Summit Hill Dr Unit # 7- Trash/debris/building materials, 70 Summit Hill Dr Unit # 8- Trash/debris, 70 Summit Hill Dr Unit # 18- Trash/debris, 70 Summit Hill Dr Unit # 9- Debris, 40 Summit Hill Dr Unit # 13- Tires/Door, 40 Summit Hill Dr Unit # 15- Trash/building materials/appliance and 76 Ivar St- Animal (chickens).

Junk / Abandoned Vehicles:

Open cases: 62 Spring St (1), 35 Collins Ln (1) and 14 Carl Dr (1)

Resolved Cases: 390 Lyle St- (1), 152 Green St- (1), 171 Cherry St (1), 92 Summit Hill Dr Unit #4 (1), 229 Cherry St (1), 102 Wilson Ave (2) and 40 Summit Hill Dr Unit # 12 (1).

Minimum Housing: 574 Womack St and 185 Rogers Rd.

Other Open: 96 Rogers Rd- Building and 1777 Emory Lake Rd- Residential use of camper.

Other Closed: 110 Beverly Dr- Residential use of camper, 1494 Lake Emory Rd- Campers connected to electric & water for residential use (2)

Meetings: On March 12, 2026 the Town Planner held a second meeting with AECOM to discuss first steering committee meeting and provided requested data.

On March 17, 2026 Town Planner attended to the TCC meeting via Zoom.

On March 19th Town Planner attended budget meeting with Finance, HR and Town Manager on Facilities, IT, Planning and Fire Dept Budgets.

On March 30, 2026 Town Planner attended the first in-person meeting with McAdams and Toole Design on the Main Street Redesign of Main St. This included a discussion with table top items then an afternoon walking tour.

Justin Setser, CZO

Town Planner / Land Use Administrator



Franklin Police Department

218 W. Palmer St.
Franklin, NC 28734
Phone: 828.524.2864
Fax: 828.524.2495
Established 1855



Devin Holland
Chief of Police

Amanda Owens
Town Manager

Police Departmental Report

Start Date 2/25/2026

End Date 03/30/2026

Calls for Service – Type Total Report from Dispatch

Calls for service encompasses a wide variety of police functions to include but not limited to responses to crimes in progress, motor vehicle accident investigations, disturbances, security checks, escorts and other officer-initiated activity.

Event	Event Description	March	February	January	2025-2026 Fiscal YTD
100	VANDALISM	4	1	1	22
11	WILDLIFE CALL/VIOLATION	0	0	0	2
14	MESSAGE/INORMATION	9	4	3	50
15	HARASS/THREATEN/STALKING	2	0	1	6
21	CALL SUBJECT	42	30	24	267
29	WARRANT	13	8	5	116
29D	DOMESTIC VIOLENCE ORDER	0	0	0	2
37	SPECIAL ASSIGNMENT	111	7	35	165
37D	DRONE	0	0	0	1
37I	CODE INSPECTION/ENFORCEMENT	0	2	4	10
38	BUSINESS CHECK	175	40	245	2090
38B/38F	BIKE PATROL/FOOT PATROL	1	0	0	4
39	OPEN DOOR	0	0	0	2
40	FIGHT IN PROGRESS	3	0	1	16
43F	FOOT CHASE	0	0	0	1
43V	VEHICLE CHASE	2	1	1	13
45	BOMB THREAT	1	0	0	1
46	BANK ALARM	0	0	0	1
47	MOTORCYCLE ON ROAD	1	0	0	5
48	RECKLESS/EXCESSIVE SPEED	14	11	15	140
49	REPORT OF DRAG RACING	0	0	0	0
5	RELAY OR TRANSPORT	4	5	2	27
50	VEHICLE ACCIDENT	48	40	39	409
53	ROADBLOCK	0	1	0	2
53L	LINES DOWN	0	0	0	2
53T	TREE DOWN IN ROADWAY	0	0	0	3
55	HIT AND RUN	9	5	6	55
56	IMPAIRED DRIVER	5	1	4	35
58	IMPAIRED INDIVIDUAL	1	2	4	19
59	DIRECT TRAFFIC/ESCORT	4	6	5	20
60	SUSPICIOUS PERSON OR VEHICLE	106	62	58	708

	Event Description	March	February	January	2025-2026 Fiscal YTD
61	TRAFFIC STOP	335	151	156	1499
62	BREAKING AND ENTERING	0	1	4	24
62IP	B & E IN PROGRESS	0	0	1	14
63	INVESTIGATE	44	65	53	548
64	IDENTITY THEFT/FRAUD	2	2	4	23
66	CLEAR PARKING LOT	0	0	0	1
67	PERSON/BODY FOUND	0	0	0	0
68	LIVESTOCK IN ROADWAY	0	0	0	1
69	TRESPASSING	8	5	3	73
70	IMPROPER PKING/ABANDON.CAR	7	3	1	35
72	SUBJECT IN CUSTODY	0	0	0	3
72T	PRISONER TRANSPORT	0	0	0	1
73	MENTAL SUBJECT	1	1	2	16
73P	PAPERWORK	4	2	2	31
73T	TRANSPORT MENTAL SUBJECT	0	1	0	0
75	STOLEN VEHICLE	1	3	3	31
76	PROWLER	0	0	0	1
77	LARCENY	8	10	6	83
78	SHOPLIFTING	2	2	2	32
79	PUBLIC DISTURBANCE	22	14	12	112
79N	PUBLIC DISTURBANCE NOISE	5	0	5	39
80	DOMESTIC DISTURBANCE	12	12	12	118
82	REPORT OF A WEAPON	3	0	3	21
83	WELFARE CHECK	21	13	13	223
83F	ABANDONED/FOUND PERSON	0	0	0	13
84	REPORTED CHILD ABUSE	1	0	0	1
84P	CHILD EXPLOITATION -PORN	0	0	0	0
85	STRANDED MOTORIST	10	12	4	103
85U	UNLOCK VEHICLE	12	6	11	77
86	MISSING PERSON	0	1	1	9
86K	KIDNAPPING/UNLAWFUL CUSTODY	0	0	0	1
87	MISSING OR RUNAWAY JUVENILE	0	1	1	9
88B	BRUSH FIRE	2	0	0	5
88G	GAS LEAK/HAZARDOUS MATERIALS	0	0	0	1
88H	HAZARDOUS MATERIALS	0	0	0	1
88M	MISCELLANEOUS FIRE/EXPLOSION	0	0	0	2
88P	POWER POLE ON FIRE	0	0	0	0
88S/V	STRUCTURE FIRE/VEHICLE FIRE	0	1	1	5
88SP	SEARCH FOR A MISSING PERSON	0	0	0	0
89	ANIMAL CALL	0	0	1	9
89B	ANIMAL BITE	0	0	0	0
90	ALARM	56	38	40	332
91	KEEPING THE PEACE/EVICTION	2	2	1	11
95	DRUG CHECK	4	2	2	47
96	ASSAULT	3	1	0	18
97	SEXUAL ASSAULT/RAPE	1	0	2	6
99	INVESTIGATE 911 HANGUP	7	4	7	33
C4	CPR IN PROGRESS	0	0	0	2

Event Description		March	February	January	2025-2026 Fiscal YTD
C5	DOA	0	1	1	4
C10	POSS SUICIDE	1	2	1	12
MA	MED ALARM	0	0	0	6
MED	MEDICAL CALL	0	1	0	5
MED-04	BACK PAIN	0	0	0	0
MED-05	BLEEDING-LACERATIONS	0	0	0	0
MED-06	BREATHING PROBLEMS	1	1	0	4
MED-10	CHEST PAIN	0	0	1	3
MED-11	CHILD BIRTH- OBSTETRICS	0	1	0	1
MED-12	CHOKING	0	0	0	1
MED-14	CONVULSIONS-SEIZURES	1	0	0	3
MED-15	DIABETIC PROBLEMS	0	0	0	1
MED-17	ELECTROCUTION	0	0	0	0
MED-19	FALLS-BACK INJURIES	2	2	2	29
MED-21	HEADACHE	0	0	0	0
MED-22	HEART PROBLEMS	0	0	0	0
MED-24	HEAT EXPOSURE	0	0	0	0
MED-25	POISON-INGESTION/OVERDOSE	0	2	0	8
MED-26	MENTAL HEALTH	0	0	0	0
MED-27	SICK PERSON	1	0	0	8
MED-28	STAB-GUNSHOT INJURY	0	0	0	1
MED-29	STROKE - CVA	0	0	0	0
MED-30	TRAUMATIC INJURY	0	0	0	2
MED-31	UNCONSCIOUS/FAINTING	1	1	3	18
MED-32	UNKNOWN MEDICAL PROBLEM	0	0	1	10
MED-33	PUBLIC ASSIST	0	0	0	4
WALK-IN	LOBBY WALK-IN	14	20	13	122
Totals updated		1159	610	836	8594

Activity Summary By Detail – Franklin Police Department

Incident/Investigation	March	February	January	2025-2026 Fiscal YTD
11A – Rape	0	0	0	0
11C – Sexual Assault with an Object	0	0	0	0
11D – Fondling	1	0	0	1
13A – Aggravated Assault	1	0	0	4
13B – Simple Assault	4	4	3	26
13C - Intimidation	0	0	0	0
200 – Arson	1	0	0	2
220 – Burglary/Breaking and Entering	0	0	2	11
23C – Shoplifting	0	2	0	7
23F – Theft from a Motor Vehicle	0	0	0	1
23G -Theft of Motor Vehicle Parts or Accessories	0	0	0	1
23H – All Other Larceny	1	3	2	42
240 – Motor Vehicle Theft	0	2	0	45
250 – Counterfeiting/Forgery	0	0	0	0
26A – False Pretenses/Swindle/Confidence Games	0	0	0	1
26B – Credit Card/ATM Fraud	0	0	0	3

26E – Wire Fraud	2	0	0	2
26F – Identity Theft	0	1	0	3
270 – Embezzlement	0	0	0	0
280 – Stolen Property Offenses	0	0	0	2
290 – Destruction/Damage/Vandalism of Property	1	3	0	15
35A – Drug/Narcotics Violations	10	3	3	33
35B – Drug Equipment Violations	5	2	2	19
36B – Statutory Rape	0	0	0	1
520 – Weapon Law Violations	1	0	0	2
720 – Animal Cruelty	0	0	0	1
90A - Bad Checks	0	0	0	0
90C – Disorderly Conduct	0	1	0	1
90D – Driving under the Influence	6	5	7	52
90E -- Drunkenness	0	1	0	1
90F – Family Offenses, Nonviolent	0	0	0	0
90G - Liquor Law Violations	0	0	0	1
90J – Trespass of Real Property	1	4	1	19
90Z – All Other Offenses	57	49	32	641
Total Offenses	98	81	52	814
Total Incidents	57	44	33	411

Arrests	March	February	January	2025-2026 Fiscal YTD
11A – Rape	0	0	0	0
13A – Aggravated Assault	1	0	0	0
13B – Simple Assault	1	2	1	7
13C – Intimidation	0	0	0	0
200 – Arson	0	0	0	0
220 – Burglary Breaking and Entering	0	0	0	3
23C – Shoplifting	0	0	0	2
23F – Theft from a Vehicle	0	0	0	0
23H – All Other Larceny	2	0	1	2
240 – Motor Vehicle Theft	0	0	0	0
250 – Counterfeiting/Forgery	0	0	0	0
26A – False Pretenses/Swindle/Confidence Game	0	0	0	0
26F – Identity Theft	0	0	0	0
280 – Stolen Property Offenses	0	0	0	2
290 – Destruction/Vandalism of Property	0	0	0	0
35A – Drug/Narcotic Violations	10	3	3	20
35B – Drug Equipment Violations	5	2	2	13
520 – Weapon Law Violations	1	0	0	0
90C – Disorderly Conduct	0	1	0	1
90D - Driving Under the Influence	6	5	6	31
90E – Drunkenness	0	1	0	1
90F – Family Offenses Nonviolent	0	0	0	0
90H – Peeping Tom	0	0	0	0
90J – Trespass of Real Property	1	4	1	16
90Z – All Other Offenses	44	36	21	256
Total Charges	71	54	35	493
Total Arrests	33	23	19	213

Citation	March	February	January	2025-2026 Fiscal YTD
Driving While License Revoked	17	10	5	78
Expired Registration	3	2	0	11
Failure to Reduce Speed	1	0	0	4
DWI	0	0	0	0
Failure to Stop (Stop Sign/Flashing Red Light)	3	0	0	6
Improper Transport of Children	0	0	1	1
Inspection	1	0	0	1
No Insurance	3	1	0	17
Other (Infraction)	9	7	5	44
Other (Misdemeanor)	1	3	0	14
Possess/Consume Alcohol – Passenger	0	0	0	4
Running Red Light	0	1	0	3
Seat Belt	1	0	0	2
Speeding (Infraction)	25	4	1	67
Speeding (Misdemeanor)	1	2	2	11
Unsafe Movement	0	0	0	3
Secondary Charge	20	9	2	89
No Operator License	20	11	8	89
Total Charges	105	51	24	443
Total Citations	86	42	22	394

Warning Tickets	March	February	January	2025-2026 Fiscal YTD
Driver's License	18	6	5	140
Failure to Yield	1	1	1	4
Following Too Closely	0	0	0	0
Improper/No Signal	2	0	0	2
Improper Equipment	26	14	11	67
Improper Parking	1	1	0	3
Improper Turn on Red	0	0	0	0
Left of Center	2	2	1	5
Lights	23	8	12	95
Obstructed Windows	0	0	0	1
Other	14	0	5	26
Seatbelt / Child Restraint	0	0	0	0
Speeding	54	7	23	145
Stop Sign or Signal	5	7	6	32
Unsafe Movement	4	8	5	39
Vehicle Insurance	2	0	0	19
Vehicle Registration	43	20	19	186
Total Charges	195	74	88	269
Total Warnings	167	71	88	238



TOWN OF FRANKLIN

Post Office Box 1479
Franklin, North Carolina 28744
(828) 524-2516

Public Works March 2026 Monthly Report

February 23, 2026 - March 29, 2026

<u>Issued Service Calls</u>	<u>March</u>	<u>February</u>	<u>2026 YTD</u>
Begin Suspend	0	1	1
Billing Re-Read	67	23	151
Brush Pick Up	2	0	2
Connect	9	6	21
CR Re-read	1	0	1
CR Water Shutoff	2	0	2
Culvert Maintenance	0	0	0
Cutoff/Delinquent Accounts	43	1	77
Data Profile	8	3	14
Deceased Animal Removal	0	0	0
Disconnect	4	8	12
End Suspend	3	0	3
Inactivate	8	0	11
Leaf Pick Up	0	0	0
Leak Check	13	7	26
Mailing Address Change	6	3	13
Meter Box/Lid Repair	0	0	0
Meter Swap	189	4	196
Miscellaneous	10	18	41
Occupant Change	35	23	84
Pull Meter	9	0	9
Reinstate	0	0	0
Service Action	2	0	5
Sidewalk Repair	0	0	0
Street Repair	0	0	0
Variance Report	11	60	71
Total	422	157	740
NC 811 Locates	184	51	286
Total	606	208	1026



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Water

Installed new 2" tap on Pauline Avenue.
Installed new 3/4" taps on Fox Ridge.
Installed new 3/4" taps on Junior Pruitt Road.
Repaired water tap at Scenic Ridge.
Repaired 2" water leak Cat Creek Road.
Repaired water leak on Georgia Road.
Repaired 3/4" water leak on Randolph Street.
Public works department assisted meter reader with manual meter reads.
Installed 25 nozzles on fire hydrants.
Vehicle maintenance on multiple trucks.
Drained, washed out, and filled Clyde Street water tank.
Drained, washed out, and filled Hemlock Hills water tank.
Completed 4 after hours calls for February.

Water Treatment Plant

Replaced motor on high service pump # 2.
Serviced sand pump #2.
Replaced AC unit in air compressor building.
Completed tile work in upstairs bathroom.
New sink and toilet installed in upstairs bathroom.
Installed a new finished water sample line for turbidity meter and chlorine meter.
Completed budget for 2026-2027.
Met all sampling permit requirements.

Water Plant Construction Phase 1

Bypass line is ran.
Pump can footers dug.
Concrete is poured for pump cans.
Pumps cans set in place.

Cross Connection

0 new installed backflow preventors for the cross connection backflow program.
0 tested compliant for the cross connection backflow program.



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Sewer

Cleaned 900 ft. of sewer lines.
Pulled pump at Fox Ridge pump station.
Installed new 6" sewer tap on Pauline Avenue.
Installed new 6" sewer tap on Woodland Hills Drive.
Sewer backup on Dearmin Terrace.
Completed 3 after hours calls for February.

Wastewater Treatment Plant

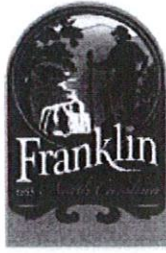
Hauled 150 tons of sludge to the landfill.
57 loads of septic discharged at the headworks of the plant.
We treated 22.5 million gallons of water back to the river.
We treated 172,319 gallons of leachate for the landfill.
We gave 3 high school classes tours of the plant.
Met all permit requirements.

Streets

Swept 112 miles of streets.
Removed old soil from roundabouts, replaced with top soil.
Initial plants into roundabouts.
Bathroom project at Sunnyside Park continues.
Poured drainage box for project on West Main Street behind Ace Hardware.
Started hauling block for wall on West Main Street drainage project behind Ace Hardware.

Respectfully submitted,

Bill Deal
Public Works Director



TOWN OF FRANKLIN

Post Office Box 1479
Franklin, North Carolina 28744
(828) 524-2516

To: Amanda Owens and Town Council
From: Nina Dykes
Utility Adjustments –March 2026

LEAK ADJUSTMENTS

2/25/2026 – Adjustments for \$765.84.
3/20/2026 – Adjustments for \$157.00.
3/20/2026 – Adjustments for \$570.55.
3/20/2026 – Adjustments for \$134.07.
3/20/2026 – Adjustments for \$147.56.
3/20/2026 – Adjustments for \$44.72.

RETURNED CHECKS

3/5/2026 – Adjustment for \$2,906.39.
3/10/2026 – Adjustments for \$105.28.
3/18/2026 – Adjustments for \$98.73.

CONTRACT AGREEMENTS

3/3/2026 – Adjustments for \$1,979.04.
3/3/2026 – Adjustments for \$711.21.
3/9/2026 – Adjustments for \$162.14.
3/20/2026 – Adjustments for \$154.23.

ADMINISTRATIVE

2/27/2026 – Adjustment for \$921.10.
3/10/2026 – Adjustments for \$50.00.
3/16/2026 – Adjustments for \$44.40.
3/17/2026 – Adjustments for \$0.36.
3/20/2026 – Adjustments for \$586.32.
3/20/2026 – Adjustments for \$44.40.
3/20/2026 – Adjustments for \$44.40.
3/24/2026 – Adjustments for \$50.00.
3/26/2026 – Adjustments for \$418.15.

All adjustments were approved by Public Works Director Bill Deal.
Respectfully submitted,

Nina Dykes

Date: March 30, 2026

To: Amie Owens

From: Sabrina Scruggs

Re: March 2026 Tax Report

For 2025 tax bills \$3,182,468.85 has been collected. The collection rate is 95%.

Sent out 389 late notices for taxes.

There are no releases.

Pickin' on the Square bands are planned. Just planning food.

There was one business property discovery.

Please let me know if you have any questions.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Sabrina Scruggs', written in a cursive style.

Sabrina Scruggs

Tax Collector